



ACCRINGTON & ROSSENDALE  
**COLLEGE**

**Prospectus 2020/21**



# Creating extraordi





# the nary.



Part of the Nelson & Colne College Group



Apprenticeships





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All information correct at time of print (September 2019).

# Welcome to...

## ACCRINGTON & ROSSENDALE COLLEGE



Accrington and Rossendale College is an extraordinary place to study. We have a **proud history of delivering high quality Vocational and Technical training**, and we excel in providing young people with a platform to progress into fantastic employment opportunities with rewarding career prospects.

Here at our College, **each student receives a tailored study programme**, so you can be confident in the knowledge that your future is our number one priority from the day that you first walk through our doors.

**Our tutors are dedicated and experienced trade professionals** with extensive industry knowledge. Students receive expert guidance first-hand, in order to produce the master tradesmen and tradeswomen of the future, and to supply our economy with the skilled workforce it needs to thrive.

**We have excellent links and established delivery partnerships with leading employers**, providing first-class opportunities for our students to gain work experience, employment and Apprenticeships. Our Apprentices receive exceptional support and opportunities in industry. As such, **we've seen our Apprentices secure jobs with some of the country's top employers** and progress into successful employment regionally and beyond.

Following the merger with Nelson and Colne College in November 2018, we have commenced a **£4 million refurbishment of the College estate**.

This investment will see new innovative student spaces including a fully-modernised Learning Resource Centre, new dedicated study zones, a purpose-built Learner Services and Careers Zone, and outdoor landscaping. Our newly developed College will ensure students have access to the best facilities in an environment fit for developing talented young people for years to come.

We recently saw a huge leap in achievement rates at Accrington and Rossendale College, and I'm very proud of the teaching staff who delivered this performance improvement. **The College is now in the top ten colleges in the country** for 16-18 Apprenticeship achievement, and for 16-18 classroom learner achievement at Level 3.

We have high ambitions for the future and will reap the benefits of outstanding performance from shared practice with our sister college, Nelson and Colne, who are a beacon for education excellence across the country.

Our vision for our College will be achieved by combining **phenomenal teaching, excellent facilities**, the offer of **exceptional work placement opportunities** and a **first-class extracurricular** programme. This will all contribute towards our students achieving their full potential, and developing and stretching their abilities and knowledge.

We are one of the leading education establishments in the country, and we are right on your doorstep. We look forward to welcoming you into College at one of our Open Events, where you will begin your journey towards your extraordinary.

**Amanda Melton**  
Principal



@NCCollPrincipal



# Accrington & Rossendale College

Information

## £4 million investment in contemporary new facilities



**Modernised student study spaces**



**New specialist hair and beauty salons**



**New innovative and fully-resourced Learning Resource Centre**



**New-look Refectory**

Your Journey.



# Your Journey.

## Step 1



### Research

Read through the prospectus to choose your course, check the level and entry requirements.

Additional information is also available on our website  
[www.accross.ac.uk](http://www.accross.ac.uk)

## Step 2



### Come and Visit

Our Open Events take place regularly throughout the year. You can speak to tutors, current students and have a look around our industry facilities too.

See the back page for event details.

## Step 3



### Apply

Apply to Accrington and Rossendale College online at [www.accross.ac.uk](http://www.accross.ac.uk) - it's quick, easy and secure.

Application forms are also available on request. Don't leave it too late as our courses fill up fast!

## Step 4



### Attend your Interview

Once you've submitted your application you'll receive an acknowledgement and be invited to an interview with a course tutor.

These take place monthly between October and June and are an opportunity to make sure you've chosen the course that's right for you.





### Step 5



#### Conditional Offer

Following your interview you will be made a conditional offer. This means that you have a guaranteed place as long as you achieve the required GCSE grades you need for your course.

Don't worry if you don't get the grades you hoped for, we will have an alternative suitable course to help you get back on track.

### Step 6



#### New Student Day

Our New Student Day takes place at the end of June and are an ideal opportunity to sample your chosen course, meet your tutors and fellow classmates, find out about extracurricular programmes, explore the College campus and pick up information on travel and financial support.

You will receive a date for your event at your interview.

### Step 7



#### GCSE Results and Enrolment

In July you will receive details about the enrolment date for your course and what to bring with you.

Once you have received your results, come into College to enrol and pick up all the information you need to start in September.

### Step 8



#### Congratulations!

You are now a student at College. We look forward to welcoming you!

You will be given details of your first day at enrolment.

### Campus Tours

Call 01282 440 288 or email [schools@nelson.ac.uk](mailto:schools@nelson.ac.uk)



# College Facilities.

We have a range of specialist facilities available to you as a student to help you get the most out of your College experience.

We have carefully designed the spaces around our College campus to ensure that you are able to study in a way that is suited to you.

# Brand new fully-equipped Learning Resource Centre opened September 2019

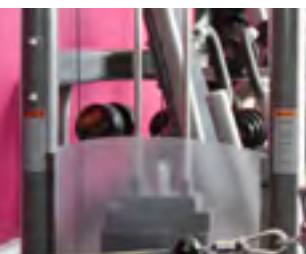






## Specialist Industry Facilities

Whatever course you choose, we will provide access to dedicated facilities to help you prepare for the world of work. Our industry environments are innovative and provide opportunities to develop the technical skills, knowledge and experience that both employers and universities are looking for.





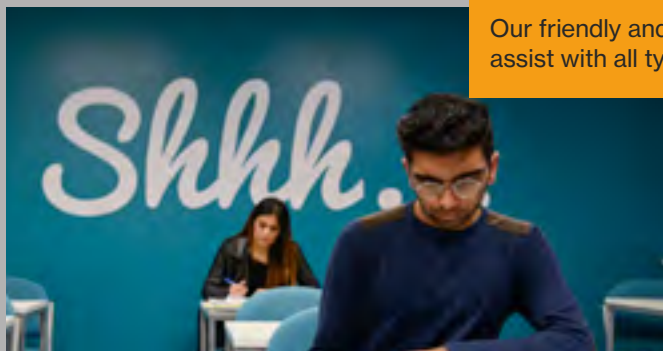
## Learning Resource Centre (LRC)



Our Learning Resource Centre offers modern and flexible spaces for you to study in.

There is a wide range of resources available including books, magazines and e-resources, bookable computers, study tables for group work and a silent study area to promote both shared and individual learning.

Our friendly and approachable staff are ready to assist with all types of enquiries.



## Study Spaces



There are a wide range of study spaces available to you throughout the College. Our drop-in areas are designed to allow a flexible approach to working, with access to PCs and WiFi. There are both group and individual study spaces available, from private study pods to flexible group work tables.

Our staffed Study Zone also offers a dedicated space where students can receive guidance and support with completing their work.



# Extra- curricular.

We have an exciting, extensive and constantly-evolving programme of extracurricular activities for your personal development, to keep you fit and to get you career-ready.

Develop a new skill, learn a new language, volunteer for a good cause or keep fit through sport. There is something for everyone to enjoy!







## Clubs and Societies

Discover and develop your creative flair and improve your confidence and wellbeing by getting involved with an activity.

- Arts and Crafts
- Book Club
- Chess and Draughts Club
- Gaming
- Gardening Group
- Table Top Games

## Sport and Leisure

Keep fit, make friends and get active with one of our College sports open to all.

- |                   |                                       |
|-------------------|---------------------------------------|
| ■ Archery         | ■ Reptile Experience and Petting Farm |
| ■ Badminton       | ■ Self-Defence                        |
| ■ Basketball      | ■ Skiing                              |
| ■ Curling         | ■ Table Tennis                        |
| ■ Dance Glow Fit  | ■ Tai Chi and Meditation              |
| ■ Fitness Classes | ■ Volleyball                          |
| ■ Football        | ■ Zorb Football                       |
| ■ Judo            |                                       |
| ■ Netball         |                                       |





## Career and Life Skills

Put yourself at the front of the queue at interview by gaining a new career skill, or take up a life skill to be learned away from the classroom.

- British Sign Language
- Driving Theory
- Hair and Beauty Masterclass
- Heart Start
- Holiday French
- Holiday German
- Holiday Spanish



## National and Global Awareness Events

Support a number of awareness events throughout the academic year and feel the benefits from taking on board advice and guidance.

- Alcohol Awareness Week
- Anti-Bullying Week
- Global Recycling Day
- Men's Health Awareness Month
- National Stress Awareness Day
- Remembrance Day
- Road Safety Week
- Safer Internet Day
- World Mental Health Day

## Volunteering

Make a difference, learn new skills and take on a new challenge by volunteering.

- Charity Fundraising
- Community Projects
- National Citizen Service (NCS)
- Peer Mentoring
- Student Ambassador
- Student Readers



## Duke of Edinburgh's Award

Go for Gold in the ultimate challenge and join our Duke of Edinburgh's Awards programme (Bronze Award also available).



THE DUKE OF  
EDINBURGH'S AWARD



# Careers Zone.

Thinking about what you want to do during and after your time at College can be difficult.

Our Careers Zone offers a specialist advice service for our students and Apprentices, designed to help prepare you for your future career.





Whether you are unsure of your options, want to know more about different careers or want guidance preparing for your next step, our Careers Zone team can provide you with the tailored support you need.

### Talk to our expert team about:

- Personalised careers advice and information
- Volunteering opportunities
- University applications (UCAS)
- University finance advice
- Part-time job vacancies
- Job roles and opportunities
- CV development
- Apprenticeship advice and application support
- Interview techniques
- Gap year ideas

Our expert team can also provide information on the local jobs market (Labour Market Information LMI) to help you research your chosen career path and make informed choices. Our online resources provide information on different job roles, what qualifications and skills they require, and what prospects and salaries you can expect. LMI also advises you of which types of jobs will be in-demand after you leave education, helping you choose the right career for you.

### Work Placements

Work placements can help you to develop invaluable skills and experience of the industry you want to work in. It will help you build contacts and develop your CV, demonstrating to employers and universities that you have the skills they are looking for, and ultimately putting you ahead of the competition.

We have a dedicated team of professionals who work with local employers and can help you to find the right placement for your future career aim.

They can support with...

- Finding a work placement
- Developing your CV
- Interview preparation
- Understanding behaviours in the workplace
- Getting the most out of your placement

Contact the Careers Zone

Call 01254 354 037 or email [info@accross.ac.uk](mailto:info@accross.ac.uk)





# Student Support.

**At College, YOU are the most important person!**

Our Safeguarding and Health and Wellbeing Teams are dedicated professionals who are here to help you with all manner of advice, guidance and support. We have a wide range of specialist and dedicated drop-in services and facilities that you can access during your time at College.



## Safeguarding and Welfare

We are committed to creating a safe environment for all students. Our Safeguarding and Welfare Team will support you to overcome personal issues and build resilience skills, to be successful both at College and in the future.

## Safety and Engagement Officers

Our Safety and Engagement Officers are here to help assist you with both personal and social issues. You will find them in public areas throughout the day, where they will help to ensure you feel happy and safe in College. They will offer information and advice to give you the confidence to make informed choices and fully participate in College activities.

## Young People in Care, Care Leavers, and Young Carers

If you are a Young Person in Care, a Care Leaver or a Young Carer, we are committed to meeting your needs in a sensitive and confidential way that is right for you. Some of the support you may be able to access includes:

- A named member of staff to act as a key contact
- Financial assistance\*
- Emotional and personal support
- Academic support
- Termly meetings for your Personal Education Plan (PEP)



## College Nurse

We have a College Nurse who offers drop-in services where students can receive advice on a number of different health and wellbeing issues, including:

- General health concerns
- Sexual health
- Smoking cessation
- Eating disorders
- Bereavement
- Anxiety, depression and stress
- Emotional health

## Health and Wellbeing

Our Health and Wellbeing Officer works to promote positive health and wellbeing across College. Working to a calendar of awareness events and campaigns, students can access information and resources on a wide range of topics, including:

- Mental health
- Contraception and sexual health
- All Faiths and none provision
- Sustainability
- E-Safety
- LGBTQ+

You can visit the Health and Wellbeing Officer if you need information on the College counselling service, NHS Mindsmatter service, mentor programmes and the Duke of Edinburgh's Award. Students also have access to a huge directory of information, activities and resources on Moodle, the College's online student portal.

## Contact Student Services

Call 01254 354 032 or email  
[studentadministration@accross.ac.uk](mailto:studentadministration@accross.ac.uk)



## Additional Learning Support (ALS) Team



We have a dedicated team of professionals who support students with any disability or learning support needs.

Our team is committed to ensuring that every student has the support and resources to achieve their full potential. Whether you have a special educational need or a disability, the ALS team will be there for you every step of the way, providing tailored support to help you get the most out of learning.

## The ALS Study Zone

The ALS Study Zone is a multi-functional resource that you can access while at College. It can provide you with a quiet place to study within a more focused environment. The ALS Study Zone can be used as a drop-in where you can work individually at a PC, in one of our designated study pods, or in the shared learning space if you are working on a group project. The ALS Study Zone is staffed by a member of the Additional Learning Support Team who will be able to arrange any of the following:

- One-to-one or small group weekly support sessions
- Assignment guidance and exam revision techniques
- Informal support on a daily basis
- Personal development, mentoring and coaching for success
- Laptop access

## Disability

If you have a physical disability, visual impairment or hearing impairment, we will do our best to provide you with all the support, equipment, access and learning resources you might need throughout your time at College. This support is confidential and information provided will only be shared with the appropriate professionals to meet your individual needs.

## Learning Support

If you have a learning difficulty or disability, for example, Dyslexia, Dyspraxia or Asperger Syndrome, we have specialist teams of staff who will be able to support you throughout your time at College.

Support can range from one-to-one support inside and outside of the classroom, workshops or just arranging extra time in examinations. If you have learning support needs, please mention this on your application to College, or during your interview.

A member of our Additional Learning Support Team will then contact you to discuss your needs and ensure that the appropriate support is in place for the start of your course.

You can also ask to speak to a member of the Additional Learning Support Team at any point while you are at College.

## Education Health and Care Plan (EHCP)

If you have an Education Health and Care Plan, and need more comprehensive support, we can work with you, your current school, and the Local Authority to ensure that you get the best possible support when you come to College. Arrangements can be made for transition visits to help with the move from school to College, and we are happy to come out to school to see what works best for you.

Full details of the local offer can be found on the College website [www.accross.ac.uk](http://www.accross.ac.uk)



## Contact Student Services

Call 01254 354 032 or email  
[studentadministration@accross.ac.uk](mailto:studentadministration@accross.ac.uk)



# Financial Support.

We have an extensive financial support package for our full-time 16-18 year-old students.

Support packages are tailored to individual needs, to help you throughout your time at College.

## College Bursary Fund

Assistance from our College Bursary Fund is available to students with a household income under £30,000 (gross)\* per year.

The following support is available:

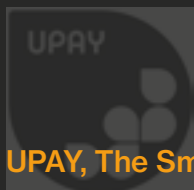
- FREE bus travel\*
- FREE equipment and material awards for students on courses including Hair, Beauty, Art, Uniformed Services, Construction, Motor Vehicle, Education and Childcare, and Health and Social Work Professions
- FREE College meals\*\*

## Vulnerable Bursary Fund

There is also a Vulnerable Bursary Fund of up to £1,200 a year for students who are one of the following\*:

- In receipt of Income Support or Universal Credit
- In receipt of Employment Support Allowance and Disability Living Allowance
- In the care of the Local Authority
- A Care Leaver

The financial support package is reviewed each year and may be subject to change.



### UPAY, The Smarter Way to Pay

The College uses a cashless “smart card” system, which enables students to pay for food and drinks in College catering outlets without the need to carry cash.

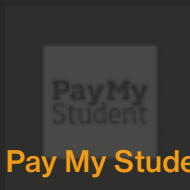
Students can simply add funds via their UPAY account from our online student portal.

Students who receive Free School Meals will automatically have their “smart card” topped up.



### Subsidised Bus Travel

Bus travel is FREE\* if your household income is under £30,000 per year.



### Pay My Student

Applications for financial support from the College Bursary Fund (including free and subsidised travel) are submitted via our online portal.

For more information contact our Student Services Team.



### FREE Breakfast

All students arriving before 9am each day can enjoy a **FREE** healthy breakfast in the Refectory.

## Contact Student Services

Call 01254 354 032 or email  
studentadministration@accross.ac.uk



\* Evidence will be required.

\*\* Dependent on individual circumstances.



# Travelling to College.

We offer a direct bus service for students from Clitheroe to the College campus.

Bus travel is FREE\* if your household income is under £30,000 per year.

\* Evidence required.





# KNOW YOUR STOP

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## From Clitheroe 600 Service

This route is operated by the College's own transport team and minibuses.

- Clitheroe, Interchange
- Clitheroe, Sainsbury's
- Accrington and Rossendale College

# Vocational. ■

In the top ten colleges  
in the country for 16-18  
Learner Achievement  
at Level 3

**100%** Vocational pass rate

|                                    |    |
|------------------------------------|----|
| Business                           | 38 |
| Construction                       | 42 |
| Creative Media Production          | 50 |
| Digital                            | 54 |
| Education and Childcare            | 60 |
| Hairdressing and Beauty            | 66 |
| Health and Social Work Professions | 72 |
| Law, Policing and Justice          | 76 |
| Motor Vehicle                      | 80 |
| Sport Sciences and Performance     | 86 |

- A Levels
- Creative Arts
- Engineering
- Science

Available at our sister college,  
Nelson and Colne College.

NELSON & COLNE  
COLLEGE

# Why Vocational?

**Choosing the right type of qualification for your future career can be a difficult decision. Here is some useful information about Vocational programmes to help you make up your mind...**

- You will learn real industry skills designed to show you how to do a specific job.
- Vocational qualifications will help you progress directly into employment, an Apprenticeship, or university.
- They are available in a range of subjects, including: Construction, Hairdressing, Education and Childcare, Digital, Health and Social Work Professions, and many more.
- We have made huge investments in industry facilities and latest technologies to ensure you are 'career ready'.
- A Vocational route is ideal if you enjoy practical, hands-on learning.
- You will be taught by professional tutors with great industry experience and links.
- A two-year full-time Level 3 programme is equivalent to three A Levels.



# T-LEVELS

THE NEXT LEVEL QUALIFICATION

## New for 2020 T Level Qualifications

T Levels are a new trailblazing qualification for industry which have been developed working in collaboration with employers and sector leaders.

Equivalent to three A Levels, T Levels are a two-year advanced qualification bringing classroom and work placement together. You'll spend 80% time in the classroom and 20% on a 45-day placement to equip you with the knowledge and skills companies are looking for. Your T Level will help you to step straight into your chosen career, higher level Apprenticeships or onto a degree.

The College is only one of a select few in the country to offer this prestigious qualification, meaning you will be receiving a unique and industry-focused qualification that will put you one step ahead with employers both locally and nationally.

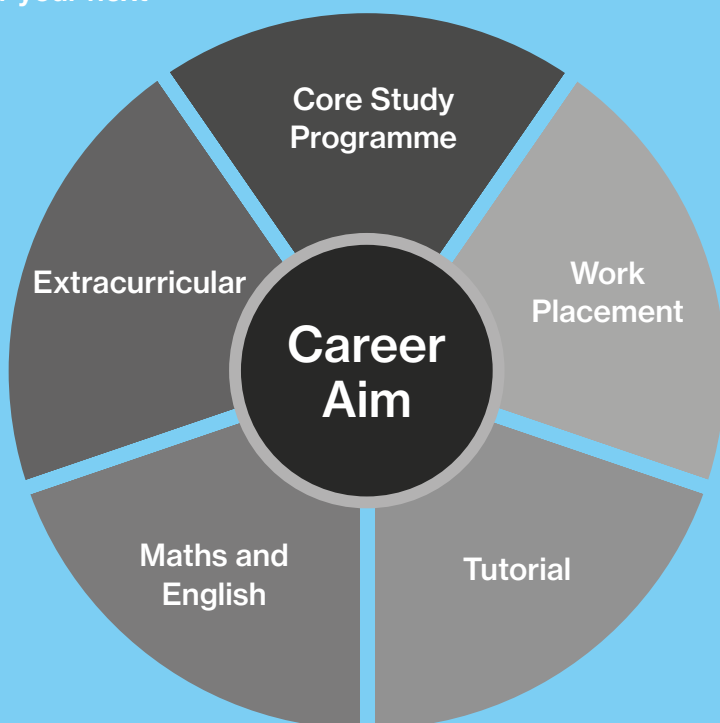
For 2020, we will be offering T Levels in Digital and Education and Childcare. See our course pages for further information.

Visit [gov.uk/dfe/t-levels](https://gov.uk/dfe/t-levels)

# Your Tailored Study Package.

Your Study Programme is designed around you and your career aspirations. We will work with you to develop an individualised programme to meet your needs and prepare you for your next steps after College.

Here's how it will work...







## Your Study Programme and Tutorials

You will choose a Vocational programme matched to your career aim. This programme will be tailored to your personal goals and focused on developing the essential technical skills, experiences and knowledge needed for your chosen industry. Our courses are highly practical and your progress will be assessed through a range of methods which may include observations, theory-based tests and some exams. This is to ensure you can demonstrate the skills and knowledge that employers and universities alike are looking for.

Whichever course you choose, you will be taught by industry experts within your field, who are experienced, knowledgeable and up-to-date with the latest industry practice. They will provide you with one-to-one support throughout your time with us and will help to push you to achieve your goals.

“



**My course has given me a great set of skills which can be transferred into either a career in the media industry or potentially teaching media in the future. I'd recommend College to anyone who wishes to develop their vocational skills, and make a career out of it.**

”

**Kara Rhodes-Gilrane**  
Achieved Triple Distinction\* in Creative Media and is now studying  
Film Production at the University of Salford



## Facilities

The College has invested heavily in industry facilities and equipment to support you in gaining relevant and specialist skills for your chosen career field. Whichever course you choose, you will learn in a professional and inspiring environment, practising the skills required in your industry, building your skills, confidence and knowledge to impress future employers and universities.



## Extracurricular

Alongside your course, you will be encouraged to participate in a range of extracurricular activities, to help you develop career and life skills, and to support your health and wellbeing. There is a wide range of extracurricular activities on offer ranging from sport and leisure activities, to trips and visits, community projects, charity fundraising, health and wellbeing events and more! This is all designed to make sure you get the most out of your College experience, as well as supporting applications to University, employment and Apprenticeships.

## Work Placement

All of our Vocational programmes include work experience linked to your career aspirations as an essential part of your course. These placements are aimed at expanding your knowledge and skills and gaining a deeper understanding of your chosen career.

For some courses you may get the opportunity to take part in an extended **Industry Placement**, where you'll spend additional time to a normal work placement learning 'on the job' in the workplace.

You'll benefit from professional mentoring, as well as impressive knowledge and skills for progression into the industry. Some of our students have managed to secure full-time employment and Apprenticeships with their employer from their **Industry Placement**.

You will have support in finding your placement through your tutors and our dedicated Careers Team.



## Industry Links

The College has excellent links with industry. We work closely with a wide range of employers both locally and further afield, providing you with exceptional opportunities to engage with industry professionals. Opportunities may include employer mentoring, working on client briefs, mock interviews with employers, industry events and skills competitions.

We also run a wide range of **Industry Careers Days** where various industry leaders visit the College to share their knowledge and experience. You will have the opportunity to 'ask the experts' questions about their field, as well as being inspired by their journeys and gaining advice to help you achieve your goals.



TV star and Skulpt Clinic founder Dawn Ward inspires students and salon owners with her talk on business, beauty and believing in yourself.

Highlights from our Industry Careers Days



Gorilla Glue UK talk to students about their products and their global brand.



# Vocational

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**Oliver Shipston**

School Bowland High School

**Achieved** An Advanced Apprenticeship  
in Carpentry and Joinery

**Where Next?** Employment with Rosslee  
Construction



**Megan Talbot**

School Alder Grange High School

**Achieved** An Advanced Apprenticeship in  
Painting and Decorating

**Where Next?** Employment with Oliver  
Gladwin's Painters and Decorators



**Kara Rhodes-Gilrane**

School Clitheroe Royal Grammar School

**Achieved** Triple Distinction\* in Level 3  
Creative Arts and Media

**Where Next?** Studying Film Production at the  
University of Salford



**Arran Donbavand**

School Haslingden High School

**Achieved** Triple Distinction\* in Level 3  
IT Software Development

**Where Next?** Studying Computer Games  
Application Development at Abertay University

# Our Case Studies



**Max Metcalfe**

School All Saints RC High School, Rawtenstall

**Where Now?** Completing an Advanced Apprenticeship in Plastering at Accrington and Rossendale College and working for AP Plastering



**Ellie Jade Armstrong**

School The Hollins, Accrington

**Where Now?** Completing a Level 3 Diploma in Sport and Fitness at Accrington and Rossendale College



**Francesca Williams**

School The Valley Leadership Academy, Bacup

**Where Now?** Completing a Level 3 Diploma in Childcare at Accrington and Rossendale College



**Callum Lovell**

School Hameldon Community College, Burnley

**Where Now?** Completing a Level 1 Diploma in Motor Vehicle Engineering at Accrington and Rossendale College

# What level course?

The grades you achieve in your GCSEs will determine which level you start at on your vocational programme at College.

The diagram opposite demonstrates the different qualification levels and the progression routes available. Use your predicted grades to see what level vocational programme you will start at.



Students who do not achieve a grade 4 or above in Mathematics and English Language at school will be required to resit these qualifications alongside their course.



## Employment, University or an Apprenticeship

You may also choose to progress directly on to an Apprenticeship from a Level 2 programme.

### GCSE Grades

A minimum GCSE profile of 5 GCSEs at grade 4, including Mathematics or English.

### Level 3 (2 year)

**Example qualification:** BTEC Extended Diploma, T Level qualification, CACHE

At Level 3 you will gain advanced skills and knowledge of your vocational subject, as well as developing essential employability skills and industry experience. You will also undertake work experience as a key part of your programme.

For T Levels you'll spend 80% of your time in the classroom and 20% on a 45-day placement to equip you with the knowledge and skills companies are looking for.

**NEW T Level qualifications for 2020**

For Hair and Beauty you will need to complete Level 2 first.

### GCSE Grades

GCSE profile of 4 GCSEs at grade 3, including Mathematics or English.

### Level 2 (1 year)

As a Level 2 student you will take part in our Ambitions Programme. You will be supported to develop key personal skills such as communication, confidence, resilience, employability and presentation skills, as well as study Mathematics, English and a vocational subject.

There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

**ambitions**  
PROGRAMME

### GCSE Grades

GCSE profile of 5 GCSEs at grade 2, including Mathematics or English.

### Level 1 (1 year)

At this level you will develop basic skills and knowledge for your vocational subject, alongside Mathematics and English.

### GCSE Grades

GCSE profile of 1s, Us or equivalent. Exceptions may be made for students with no qualifications.

### Entry Level 2/3 (1 year per level)

At this level there is a strong focus on developing the right skills for your progression, as well as Mathematics and English, Work, Skills and Communication.

Request a copy of our Choices Booklet

## English for Speakers of Other Languages

For speakers of English as a second language, ESOL support is available. Following an initial assessment, you may need to study ESOL full-time before progressing onto your chosen course, or this may be offered as additional support alongside your studies. This will be discussed with you at interview.



# Business

As a Business student, you can not only expect the highest quality of training from industry experts, but also a wide range of exciting opportunities to enhance your learning experience. You will be helped in tailoring your study programme, through work experience placements, trips, guest speakers, and more.

## Top skills for this industry...



Excellent  
communication  
and negotiating  
techniques



Strong  
organisational  
skills



Decision  
making skills

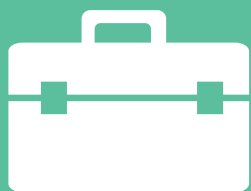
## Some of the employers we work with...



## Did you know?

More than 90% of start-up founders are satisfied with the way their business is going.



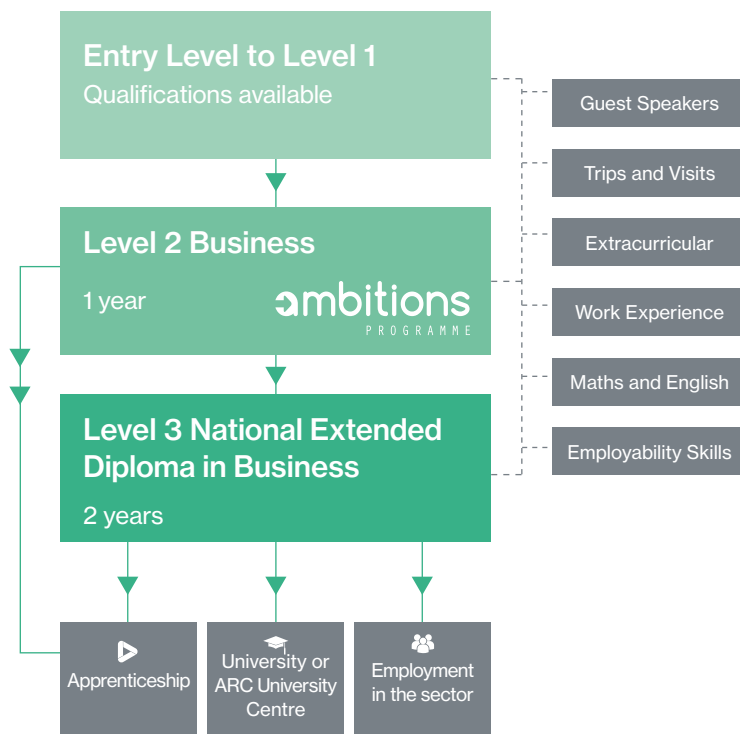


ENTREPRENEUR  
HR OFFICER  
MARKETING  
EXECUTIVE  
ACCOUNTANT  
SOLICITOR  
BUSINESS  
DEVELOPMENT  
MANAGER  
BRAND  
DEVELOPER  
PLUS MANY MORE...

# Business

We are committed to ensuring you are on the right path to help you get ready for your future. No matter what level you start at, we will ensure you gain the skills and confidence to progress and succeed in your chosen sector.

## Progression Pathways...



## Top university destinations...



## Level 2 Business



**Course Length** 1 year

**Vocational Entry Requirements** 4 GCSEs at grade 3 or above including either Mathematics or English, or a Level 1 equivalent in this area and GCSE Mathematics or English at grade 3 or above.

### Description

This course is part of the ARC Ambitions Programme – a unique programme for Level 2 students, which will support you in developing key personal skills such as communication, confidence, resilience, employability and presentation skills.

On this course you will have the opportunity to learn about the world of business and apply your knowledge to real life business situations. You will study a range of interesting topics covering all aspects of business and discover the range of career opportunities

available in this vast sector. You will develop your business knowledge and gain skills including teamwork, meeting deadlines and presenting information.

Units will include enterprise in the business world, finance for business, the principles of marketing and recruitment selection.

There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

## Level 3 National Extended Diploma in Business

**Course Length** 2 years

**Vocational Entry Requirements** 5 GCSEs at grade 4 or above including either Mathematics or English, or a Level 2 equivalent in this area and GCSE Mathematics or English at grade 4 or above.

### Description

The UK has the sixth largest economy in the world, consisting of micro, small, medium and large businesses and organisations operating across the private, public and third sectors and employing 29.7 million people.

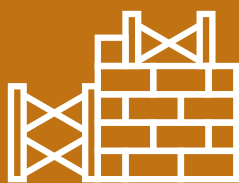
On your course, you will study a range of modules which may include topics such as marketing, human resources, business law and financial accounting.

You will complete case studies, projects, presentations and formal assessments. It is an exciting course choice, on which you will be encouraged to think creatively.

This programme will also provide you with strong employability skills which will set you up for your future career or university course. You will also be required to undertake a work experience placement.

For students with equivalent qualifications and experience, this will be discussed and considered at interview.





# Construction

As a Construction student, you can not only expect the highest quality of training from industry experts on industry standard equipment, but also a wide range of exciting opportunities to enhance your learning experience. You will be helped in tailoring your study programme, through work experience placements, trips, guest speakers, and more.

## Top skills for this industry...



Excellent  
communication skills

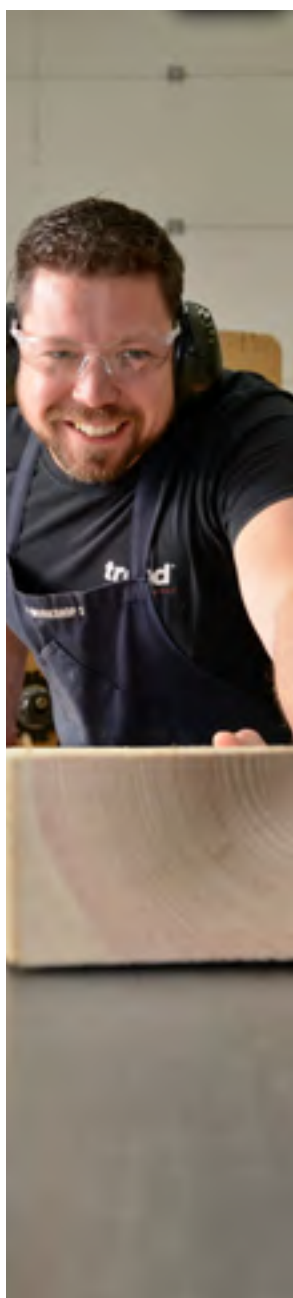


Strong  
coordination skills



Critical  
reasoning skills

## Some of the employers we work with...



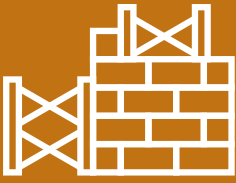
## Did you know?

**The Construction Industry Training Board (CITB) estimates that the sector will need to recruit and train 158,000 workers by 2022.**



## Megan Talbot

Painting and Decorating  
National World Skills Finalist 2019

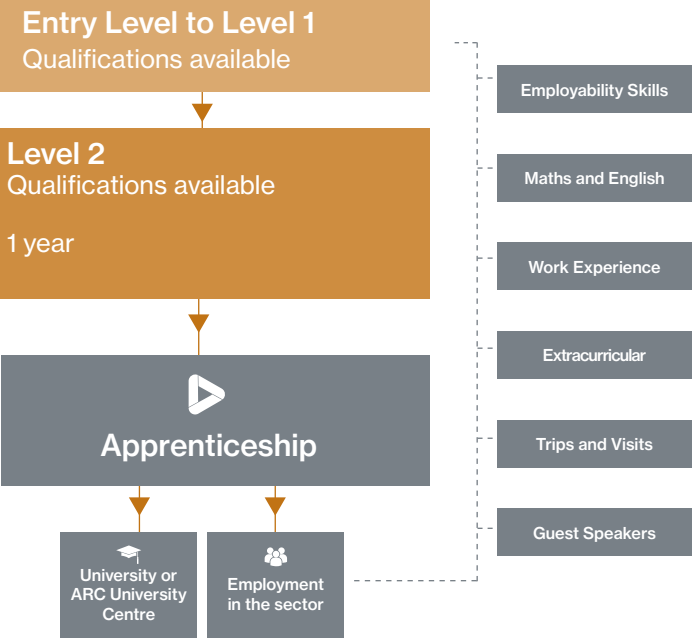


**BRICKWORK**  
**CIVIL**  
**ENGINEERING**  
**CARPENTRY AND**  
**JOINERY**  
**PLASTERING**  
**PAINING**  
**AND DECORATING**  
**PLUS MANY MORE...**

# Construction

We are committed to ensuring you are on the right path to help you get ready for your future. No matter what level you start at, we will ensure you gain the skills and confidence to progress and succeed in your chosen sector.

## Progression Pathways...



## Level 1 Brickwork

**Course Length** 1 year

### Vocational Entry Requirements

Grade 2 or above including Mathematics and English.

### Description

This course will give students the opportunity to engage in learning which will develop a range of skills and techniques, personal skills and attributes essential for successful performance in working life. It will also develop your knowledge and awareness of brickwork. Typically the course covers the basic aspects of bricklaying such as half brick walling, solid walling, cavity walling, mixing of materials and setting out a basic structure.

Units include:

- Health, safety and welfare in construction
- Knowledge of technical information
- Knowledge of construction technology
- Constructing block walling
- Constructing brick walling
- Constructing cavity walling
- Setting out basic structures
- Mixing construction materials

## Level 2 Brickwork

**Course Length** 1 year

### Vocational Entry Requirements

Students are required to have completed the Level 1 Brickwork course, or equivalent.

### Description

On this course you will have the opportunity to engage and develop your skills that you have gained from the previous Level 1 course. Typically, the course covers all aspects of Bricklaying from foundations to cavity and solid walling, including brick cladding and setting out structures.

Units include:

- Health, safety and welfare in construction
- Understanding technical information
- Understanding construction technology
- Constructing masonry cladding
- Constructing thin joint masonry
- Constructing solid walling
- Setting out masonry structures
- Constructing cavity walling



For students with equivalent qualifications and experience, this will be discussed and considered at interview.



## Level 1 Carpentry and Joinery

**Course Length** 1 year

### Vocational Entry Requirements

2 GCSEs at grade 2 or above including Mathematics and English.

### Description

This course will give students the opportunity to engage in learning which will develop a range of skills and techniques, personal skills and attributes essential for successful performance in working life. It will also develop your knowledge and awareness of carpentry and joinery. Typically the course covers an introduction to both site and bench craft skills.

Units include:

- Health, safety and welfare in construction
- Knowledge of technical information
- Knowledge of construction technology
- Woodworking joints
- Hand tools
- Portable power tools



## Level 2 Carpentry (Site) and Joinery (Bench)

**Course Length** 1 year

### Vocational Entry Requirements

Students are required to have completed the Level 1 Carpentry and Joinery course, or equivalent.

### Description

On this course you will have the opportunity to engage and develop your skills that you have gained from the previous Level 1 course. Typically, site carpentry students will construct roofs, build stud walls and fit skirting boards. Bench joinery is manufacturing timber products such as windows, doors and stairways, as well as developing skills and attributes essential for a successful career in the Construction industry.

Bench joinery units include:

- Health, safety and welfare in construction and associated industries
- Knowledge of construction technology
- Manufacturing routine joinery products
- Marking out from setting out details for routine joinery products
- Preparing and use carpentry and joinery portable power tools
- Producing setting out details for routine joinery products
- Setting up and operate cutting and shaping machinery
- Understanding information, quantities and communication with others

Additional site carpentry units include:

- Carrying out first fixing operations
- Carrying out maintenance to non-structural carpentry work
- Carrying out second fixing operations
- Carrying out structural carcassing operations



# Level 1 Construction and Civil Engineering

**Course Length** 1 year

## Vocational Entry Requirements

2 GCSEs at grade 2 or above including Mathematics and English.

## Description

This course will give students the opportunity to engage in learning which will develop a range of skills and techniques, personal skills and attributes essential for successful performance in working life. It will also develop your knowledge and awareness of general construction and civil engineering activities. Typically the course covers basic ground work tasks such as sub bases, laying flags and blocks, mixing and laying concrete.

Units include:

- Health, safety and welfare in construction
- Knowledge of technical information
- Knowledge of construction technology
- Cutting construction materials
- Laying and finishing concrete
- Laying modular paving



# Level 2 Construction and Civil Engineering

**Course Length** 1 year

## Vocational Entry Requirements

Students are required to have completed the Level 1 Construction and Civil Engineering course, or equivalent. GCSE Mathematics and English at grade 4 or above.

## Description

On this course you will have the opportunity to engage and develop your skills that you gained from the previous Level 1 course. The course covers areas such as road-building, plant maintenance and formwork. You will also learn how to use various hand tools and cutting equipment, preparing and placing concrete, preparing, laying and finishing floor screeds, mixing various building materials by hand and machine, laying domestic drainage and setting up signage, lighting and guarding when working on site e.g. for paths or roads.

Units include:

- Health, safety and welfare in construction
- Understanding technical information
- Understanding civil engineering technology
- Establishing work area protection
- Laying domestic drainage
- Placing and finishing non specialist concrete



For students with equivalent qualifications and experience, this will be discussed and considered at interview.

# Level 1 Painting and Decorating

**Course Length** 1 year

## Vocational Entry Requirements

2 GCSEs at grade 2 or above including Mathematics and English.

## Description

This course will give students the opportunity to engage in learning which will develop a range of skills and techniques, personal skills and attributes essential for successful performance in working life. It will also develop your knowledge and awareness of painting and decorating. Typically the course covers the preparation of surfaces, decorative finishes, application of coatings, application of wallcoverings and working at height.

Units include:

- Health, safety and welfare in construction
- Knowledge of technical information
- Knowledge of construction technology
- Erecting and dismantle access equipment
- Preparing common surface types for decoration
- Applying basic paint systems by brush and roller
- Applying foundation and technical papers
- Producing standard decorative finishes



# Level 2 Painting and Decorating

**Course Length** 1 year

## Vocational Entry Requirements

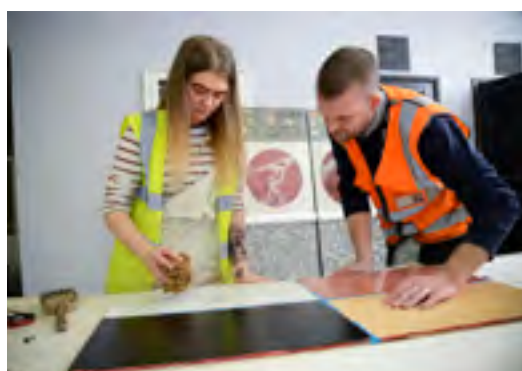
Students are required to have completed the Level 1 Painting and Decorating course, or equivalent.

## Description

On this course you will have the opportunity to engage and develop your skills that you have gained from the previous Level 1 course. You will learn how to carry out safe working practices in construction, develop your knowledge of building methods and construction technology. You will also learn how to prepare surfaces, apply paint systems by brush and roller, apply standard papers to walls and ceilings, produce specialist decorative finishes.

Units include:

- Health, safety and welfare in construction and associated industries
- Knowledge of construction technology
- Erecting and dismantle access equipment
- Preparing common surface types for decoration
- Applying paint systems by brush and roller
- Applying wallcoverings to ceilings and walls
- Producing specialist decorative finishes
- Applying water borne paints by HVLP



## Level 1 Plastering

**Course Length** 1 year

### Vocational Entry Requirements

2 GCSEs at grade 2 or above including Mathematics and English.

### Description

This course will give students the opportunity to engage in learning which will develop a range of skills and techniques, personal skills and attributes essential for successful performance in working life, whilst developing their knowledge and awareness of plastering. Typically the course covers mixing of plasters, applying plasters to various backgrounds, forming moulds and floor screeding.

Units include:

- Health, safety and welfare in construction
- Knowledge of technical information
- Knowledge of construction technology
- Preparing background surfaces
- Applying plaster materials to backgrounds
- Producing components from moulds
- Forming sand and cement screeds



## Level 2 Plastering

**Course Length** 1 year

### Vocational Entry Requirements

Students are required to have completed the Level 1 Plastering course, or equivalent.

### Description

On this course you will have the opportunity to engage and develop your skills that they gained from the previous Level 1 course. Typically, the course covers how to carry out safe working practices in construction, knowledge of building methods and construction technology, all aspects of solid plastering, including direct bond and aspects of fibrous plastering.

Units include:

- Health, safety and welfare in construction
- Knowledge of technical information
- Knowledge of construction technology
- Applying render materials to external surfaces
- Fixing dry lining and plasterboard products
- Producing fibrous plaster components
- Positioning and securing fibrous plaster components



For students with equivalent qualifications and experience, this will be discussed and considered at interview.



# Creative Media Production

As a Creative Media Production student, you will receive high quality training from industry experts and take part in a range of exciting opportunities to enhance your learning experience. You will be supported to meet your career aims through work experience placements, educational trips, guest speakers, live briefs for real clients and more.

## Top skills for this industry...



Digital image making

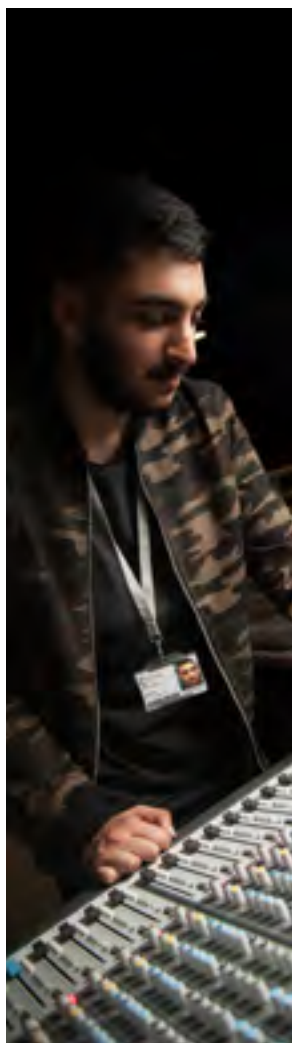
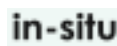


Good organisation skills



Highly creative

## Some of the employers we work with...







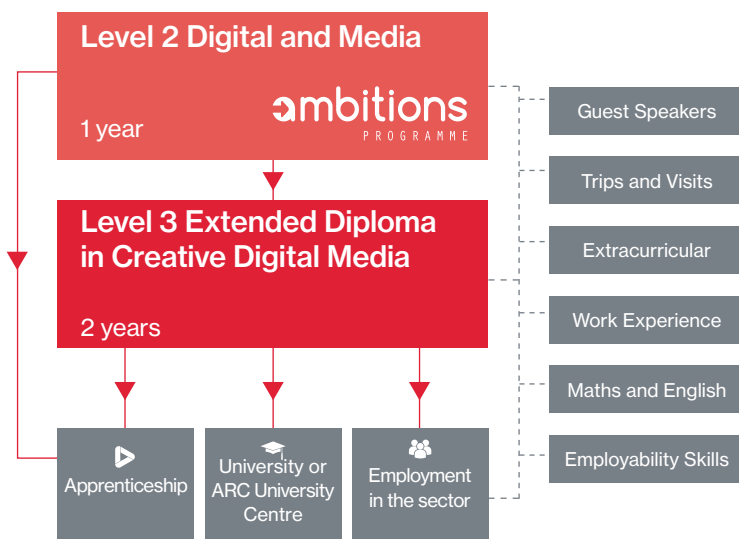




# Creative Media Production

We are committed to ensuring you are on the right path to help you get ready for your future. No matter what level you start at, we will ensure you gain the skills and confidence to progress and succeed in your chosen sector.

## Progression Pathways...



## Top university destinations...



WRITER  
DIGITAL  
MARKETEER  
MEDIA  
RESEARCHER  
SET DESIGNER  
DIGITAL  
EFFECTS DESIGNER  
PHOTOGRAPHER  
FILM DIRECTOR  
ARCHITECT  
ANIMATOR  
FINE ARTIST  
PLUS MANY MORE...

## Level 2 Digital and Media

ambitions  
PROGRAMME

**Course Length** 1 year

### Vocational Entry Requirements

4 GCSEs at grade 3 or above including either Mathematics or English, or a Level 1 equivalent in this area and GCSE Mathematics or English at grades 3 or above, plus a satisfactory portfolio.

### Description

This course is part of the ARC Ambitions Programme – a unique programme for Level 2 students, which will support you in developing key personal skills such as communication, confidence, resilience, employability and presentation skills.

This course is for students interested in creative subjects and will provide you with all the skills and understanding you require to start your career in the media industry.

The course will focus on developing your understanding of what you will need in order to work in creative job roles, as well as giving you the opportunity to build a range of media practical skills in digital editing, moving image, web design and graphics.

There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

## Level 3 National Extended Diploma in Creative Digital Media

**Course Length** 2 years

### Vocational Entry Requirements

5 GCSEs at grade 4 or above including either Mathematics or English, or a Level 2 equivalent in this area and GCSE Mathematics or English at grade 4 or above, plus a satisfactory portfolio.

### Description

This industry-relevant programme is designed to allow you the opportunity to build the skills and knowledge you will need for a successful ongoing career in the world of creative digital media.

With a focus on developing your practical skills and abilities, the course offers you the chance to learn a broad range of skills, including digital media, media representations, working in the film and media industry, responding to commissions, digital motion graphics, website design, and developing a professional portfolio. Some units will be externally assessed via a set brief and some will be internally assessed through portfolio work.

Your study programme also includes an opportunity to gain valuable experience through the completion of a subject-specific work placement, which will give you a taste of the world of work in creative media-related industries.



For students with equivalent qualifications and experience, this will be discussed and considered at interview.



# Digital

NEW T Level  
qualifications  
for 2020

As a Digital student, you can not only expect the highest quality of training from industry experts, but also a wide range of exciting opportunities to enhance your learning experience. You will be helped in tailoring your study programme, through work experience placements, competitions, trips, guest speakers, and working with experienced tutors.

## Top skills for this industry...



Good knowledge  
of computers and  
systems



An analytical  
mind



Strong  
organisation skills

## Some of the employers we work with...

concept

CROSS  
ROADS  
CARE



cottages.com



## Did you know?

The gaming industry supports nearly 50,000 jobs and contributes £2.87 billion to the UK economy



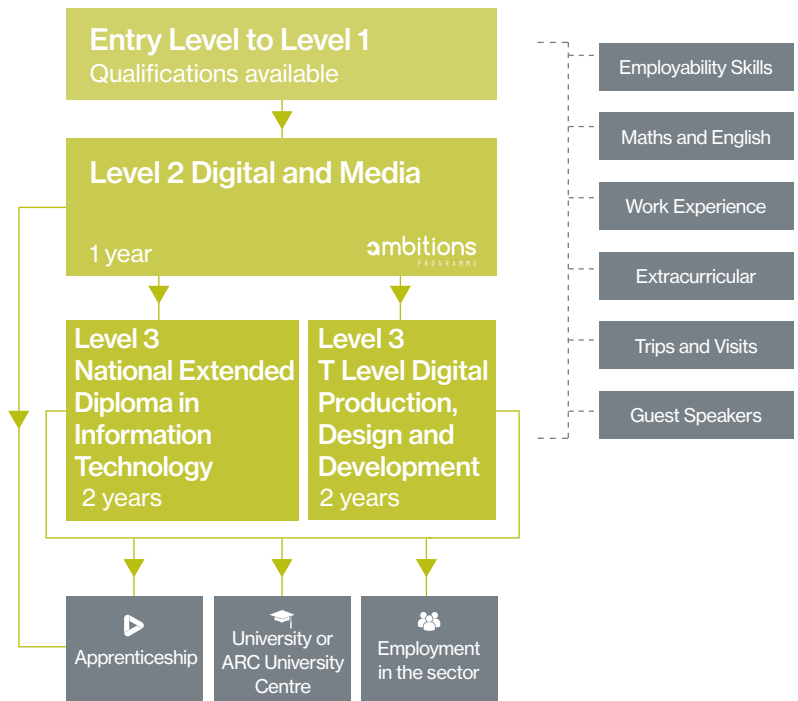


COMPUTER  
ANIMATOR  
WEB DEVELOPER  
SOFTWARE  
DEVELOPER  
COMPUTER  
GAMES DEVELOPER  
DATA ANALYST  
IT CONSULTANT  
TECHNICAL  
DESIGN ARCHITECT  
IT SECURITY  
ANALYST  
PLUS MANY MORE...

# Digital

We are committed to ensuring you are on the right path to help you get ready for your future. No matter what level you start at, we will ensure you gain the skills and confidence to progress and succeed in your chosen sector.

## Progression Pathways...



## Top university destinations...







## Level 2 Digital and Media

**Course Length** 1 year

**Vocational Entry Requirements** 4 GCSEs at grade 3 or above including either Mathematics or English, or a Level 1 equivalent in this area and GCSE Mathematics or English at grade 3 or above.

### Description

This course is part of the ARC Ambitions Programme – a unique programme for Level 2 students, which will support you in developing key personal skills such as communication, confidence, resilience, employability and presentation skills.

The career opportunities within the digital industry are vast and constantly growing to meet the demands of latest technologies.

If you want to work in this fast moving industry, our digital courses are a great way to start. On this course you will discover the breadth of Information Technology and its implications on individuals and businesses.

There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

## Level 3 National Extended Diploma in Information Technology

**Course Length** 2 years

**Vocational Entry Requirements** 5 GCSEs at grade 4 or above including either Mathematics or English, or a Level 2 equivalent in this area and GCSE Mathematics or English at grade 4 or above.

### Description

If you wish to pursue a career in the digital field then the Level 3 National Extended Diploma in Information Technology is the right course for you. This will give you the requirements for progression to a digital career pathway and related areas such as: digital technology solutions, IT management for business, computer networks security or business computing and entrepreneurship.

You will study a series of units for example Information Technology Systems, Social Media in Business, Programming, IT Project Management, Cyber Security, IT Service

Delivery, Website Development and Digital Animation. You will be assessed using either external assessment which could be written or practical or internal assessment via assignments and portfolio work.

You will also be given the opportunity to enhance your learning through talks delivered by industry experts, trips and visits to universities and businesses. You will also take part in our Creative and Digital Industry Careers Days where you will have the opportunity to talk to employers, university representatives, our Apprenticeship Team and subject specialists.

For students with equivalent qualifications and experience, this will be discussed and considered at interview.



# T Level Digital Production, Design and Development (Level 3)

**Course Length** 2 years

**Vocational Entry Requirements** 5 GCSEs at grade 4 or above including Mathematics and English, or a Level 2 equivalent qualification in this subject area and GCSE Mathematics and English at grade 4 or above.

The T Level is a ground-breaking new two-year Level 3 study programme that will offer learners a mixture of classroom-based learning and 'on-the-job' experience.

A vocational alternative to A Levels and Apprenticeships, the T Level has been launched as part of the Government's review of vocational education, under the Skills Plan. They have been collaboratively developed by the Department for Education (DfE), the Institute for Apprenticeships (IfA), education providers and employers.

We are in the privileged position to be one of only four colleges in Lancashire – and the only East Lancashire college – to offer the T Level, which is going to be the new gold standard qualification in technical education, and be the pinnacle for those who are more practical.

The T Level includes a core of knowledge and skills needed to work in the sector, a technical qualification, a substantial work placement of at least 45 working days, as well as English, Mathematics and digital content.

The content of the Digital Production, Design and Development T Level is designed to get you ready for a career in the Digital sector, one that is identified as having a skills shortage.

The T Level is made up of core units and occupational specialists units. The core content will focus on developing the learners' knowledge, concepts, theories and core skills related to the Digital Production, Design and

Development pathway. Units included are digital business, data management, digital analysis, digital environments, legislation, planning, security and testing.

The occupational specialism units will concentrate on developing the knowledge and skills necessary for achieving occupational competence in area of Digital Production, Design and Development. This will include the following five performance outcomes:

- Design
- Implementation
- Testing
- Maintenance
- Evaluation

The occupational specialism units will be assessed through a series of internal assessment which include written work, practical assessments, presentations, portfolios and observations.

You will also be given the opportunity to enhance your learning through talks delivered by industry experts, trips and visits to universities and businesses. You will have the opportunity to 'ask the experts' questions about their field, as well as being inspired by their journeys and gaining advice to help you achieve your goals. You will also take part in our Creative and Digital Industry Careers Days where you will have the opportunity to talk to employers, university representatives, our Apprenticeship Team and subject specialists.

80%  
Industry  
Placement

**T-LEVELS**  
THE NEXT LEVEL QUALIFICATION

For students with equivalent qualifications and experience, this will be discussed and considered at interview.



# Education and Childcare

NEW T Level  
qualifications  
for 2020



As an Education and Childcare student, you can not only expect the highest quality of training from industry experts, but also a wide range of exciting opportunities to enhance your learning experience. You will be helped in tailoring your study programme, through work experience placements, trips, guest speakers, and more.

## Top skills for this industry...



Patience and  
empathy



Good people  
skills



Excellent  
timekeeping

## Some of the employers we work with...



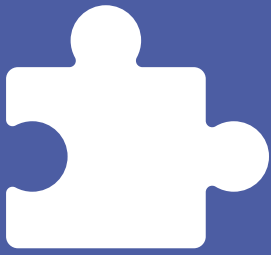
## Did you know?

2.7 million people are employed  
in the children and young  
people's workforce.







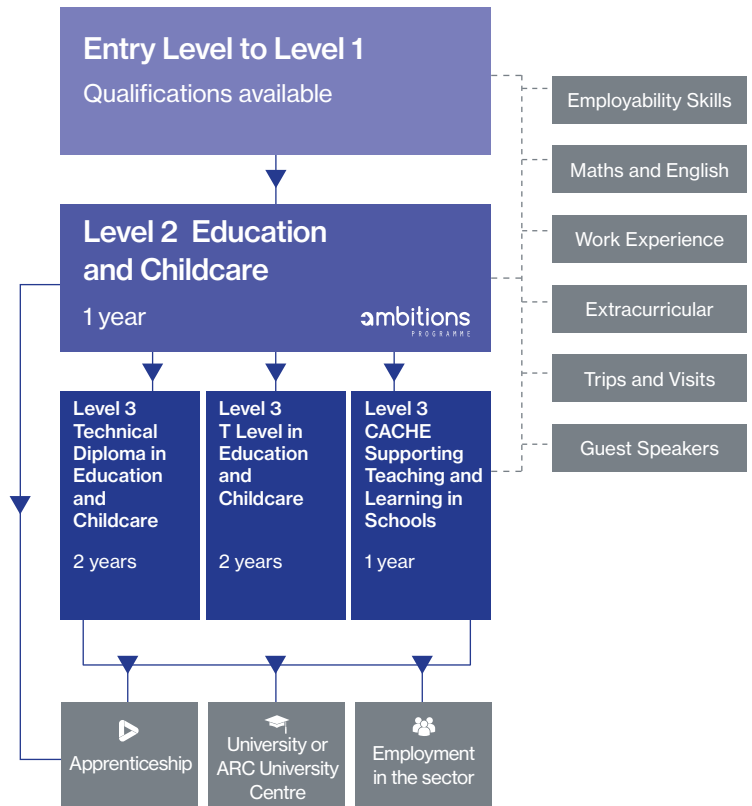


PRIMARY SCHOOL  
TEACHER  
CLASSROOM  
SUPPORT  
CHILDCARE  
PRACTITIONER  
AU PAIR  
NANNY  
CHILDREN'S TRAVEL  
REPRESENTATIVE  
OPPORTUNITIES IN  
HEALTHCARE AND  
SOCIAL WORK  
PLUS MANY MORE...

# Education and Childcare

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## Progression Pathways...



## Top university destinations...



## Level 2 Education and Childcare

**Course Length** 1 year

**Vocational Entry Requirements** 4 GCSEs at grade 3 or above including either Mathematics or English, or a Level 1 equivalent in this area and GCSE Mathematics or English at grade 3 or above.

### Description

This course is part of the ARC Ambitions Programme – a unique programme for Level 2 students, which will support you in developing key personal skills such as communication, confidence, resilience, employability and presentation skills.

This course will increase your knowledge on how children develop and learn, the stages of development and supporting play. You will look at the importance of effective communication in various care settings and also learn about careers within the Childcare sector.

Units will include supporting physical care and health routines, understanding legislation relating to the care, health and safety of children, supporting children's play, observation of children, supporting creative play, meeting the nutritional needs of children, and supporting positive behaviour.

There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

## Level 3 Technical Diploma in Education and Childcare

**Course Length** 2 years

**Vocational Entry Requirements** 5 GCSEs at grade 4 or above including either Mathematics or English, or a Level 2 equivalent in this area and GCSE Mathematics or English at grade 4 or above.

### Description

On this course, you will learn about the development of children from birth to seven years old, looking at how children learn, how to plan activities and aspects of health and safety. You will be assessed through a combination of written and practical work as well as undertaking work experience within a real work environment.

Units will include children's development from birth to seven years, children's health and wellbeing, providing safe environments for children, child health, play and learning, understanding children's additional needs, observation, assessment and planning and creating a professional practice portfolio.

## Level 3 CACHE Supporting Teaching and Learning in Schools

**Course Length** 1 year

**Vocational Entry Requirements** 5 GCSEs at grade 4 or above including either Mathematics or English. For students without the appropriate qualifications, relevant experience will be considered at interview.

### Description

This qualification is aimed at students looking to progress into a classroom setting to support pupils' learning, in roles such as teaching assistants, learning support assistants and special needs assistants. Topics include communication and professional relationships with children, promoting children and young people's positive behaviour,

supporting assessment for learning, health and safety and safeguarding, supporting learning activities and understanding children and young people's development. If you are passionate about working with children and want to play a part in their education and wellbeing, this course could be ideal for you.

For students with equivalent qualifications and experience, this will be discussed and considered at interview.

# T Level Education and Childcare (Level 3)

NEW T Level  
qualifications  
for 2020

**Course Length** 2 years

**Vocational Entry Requirements** 5 GCSEs at grade 4 or above including either Mathematics or English. For students without the appropriate qualifications, relevant experience will be considered at interview.

The T Level is a ground-breaking new two-year Level 3 study programme that will offer learners a mixture of classroom-based learning and 'on-the-job' experience.

A vocational alternative to A Levels and Apprenticeships, the T Level has been launched as part of the Government's review of vocational education, under the Skills Plan. They have been collaboratively developed by the Department for Education (DfE), the Institute for Apprenticeships (IfA), education providers and employers.

We are in the privileged position to be one of only four colleges in Lancashire – and the only East Lancashire college – to offer the T Level, which is going to be the new gold standard qualification in technical education, and be the pinnacle for those who are more practical.

The T Level includes a core of knowledge and skills needed to work in the sector, a technical qualification, a substantial work placement of at least 45 working days, as well as English, Mathematics and digital content.

80%  
Industry  
Placement

The content of the Education and Childcare T Level is designed to get you ready for a career in the Childcare sector, one that is identified as having a skills shortage. The knowledge and skills required is divided into five 'performance outcomes'. They are:

- Support and promote children's play, development and early education
- Develop relationships with children to facilitate their development
- Plan, provide and review care, play and educational opportunities to enable children to progress
- Safeguard and promote the health, safety and well-being of children
- Work in partnership with colleagues, parents, carers and other professionals to support children's development

The T Level will be assessed through a range of methods including external exams, coursework, external assessments and an employer set project.

T Levels will train young people with the knowledge, skills and behaviours they need to enter skilled employment in a particular occupation, or to continue to study that technical subject at a higher level.

**T-LEVELS**  
THE NEXT LEVEL QUALIFICATION

For students with equivalent qualifications and experience, this will be discussed and considered at interview.





# Hairdressing and Beauty

As a Hairdressing and Beauty student, you will be taught by industry experts, who will be able to offer you lots of different opportunities to showcase your creative flair and improve your portfolio. You will gain experience in our commercial salons - Distinction Hair and Beauty - and will be helped in tailoring your study programme, through work experience placements, guest speakers, and more.

## Top skills for this industry...



Creativity and an artistic flair



Good people skills



Caring and positive attitude

## Some of the employers we work with...



*Distinction*  
HAIR & BEAUTY

## Did you know?

There are over 13,000 beauty salons and over 15,000 nail bars in the UK.



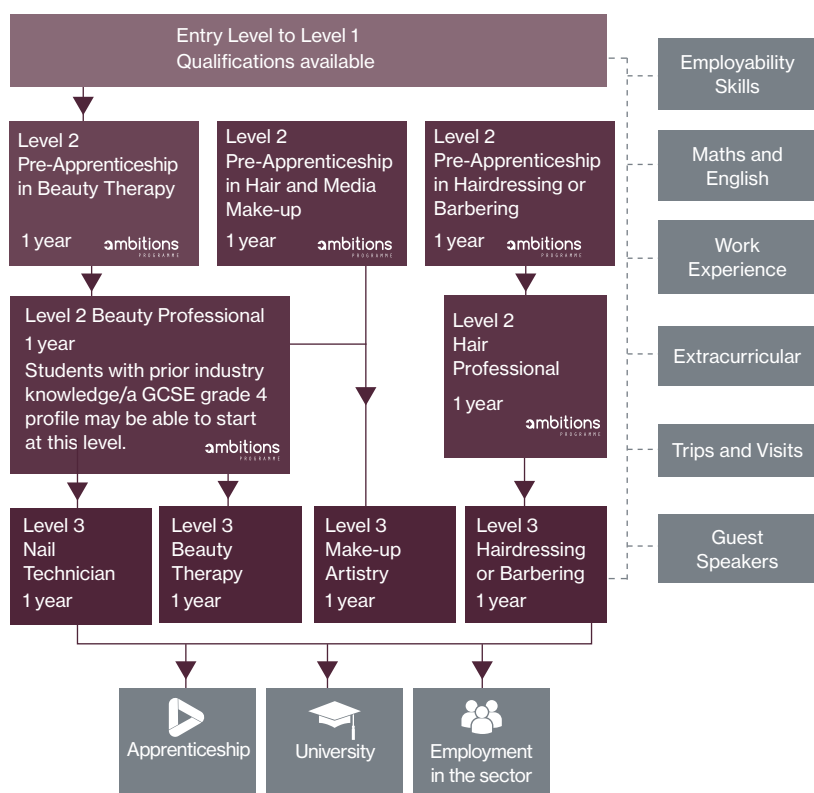




# Hairdressing and Beauty

We are committed to ensuring you are on the right path to help you get ready for your future. No matter what level you start at, we will ensure you gain the skills and confidence to progress and succeed in your chosen sector.

## Progression Pathways...



Other industry masterclasses and qualifications may be available alongside your programme



Progression onto an Apprenticeship could be available at any point in your programme, subject to suitable employment

HAIRDRESSER  
BARBER  
SALON  
MANAGER  
STYLIST  
BEAUTY  
THERAPIST  
MAKE-UP  
ARTIST  
SPA THERAPIST  
PLUS MANY MORE...

## Level 2 Pre-Apprenticeship in Beauty Therapy / Level 2 Beauty Professional

ambitions  
PROGRAMME

### Course Length

1 or 2 years dependant on qualifications and skills

### Vocational Entry Requirements

4 GCSEs at grade 3 or above including Mathematics or English at grade 4.  
For the one year course students will need 4 GCSEs at grade 4 as well as Mathematics and English as a minimum.

### Description

This course is part of the ARC Ambitions Programme – a unique programme for Level 2 students, which will support you in developing key personal skills such as communication, confidence, resilience, employability and presentation skills.

Depending on student's prior qualifications, skills and experience, students will start at a level that's right for them and progress throughout this course. The qualification will take a maximum of two years to complete.

On this course you will learn a range of treatments from nail art to skin care, facials and manicures. You will learn about anatomy and physiology and how this relates to various treatments and you will develop your customer service and retail skills in our salon reception. The programme includes links with employers, interview opportunities, guest lectures and much more.

There will be lots of opportunities for trips, visits, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

## Level 2 Pre-Apprenticeship in Hairdressing or Barbering

ambitions  
PROGRAMME

### Course Length

1 year

### Vocational Entry Requirements

4 GCSEs at grade 3 or above including either Mathematics or English.

### Description

This course is part of the ARC Ambitions Programme – a unique programme for Level 2 students, which will support you in developing key personal skills such as communication, confidence, resilience, employability and presentation skills.

On this course you will develop the skills you need to succeed in the hairdressing or barbering sector. Your study will be mainly practical work within our commercial salon. You will learn how to perform a variety of hairdressing and barbering services, such as colouring and lightening hair, styling and dressing. You will also learn to develop your communication and customer service skills when working with clients, and to operate the salon's reception system, to book client appointments. Completion of this course will allow you to progress onto our Level 2 Hair Professional course, Level 3 Barbering course or start an Apprenticeship.

There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next step.

Students must complete the Level 2 qualification before progressing onto Level 3 as a requirement of the industry.

For students with equivalent qualifications and experience, this will be discussed and considered at interview.





# Level 2 Pre-Apprenticeship in Hair and Media Make-up

ambitions  
EXCELLENCE

**Course Length** 1 year

**Vocational Entry Requirements** 4 GCSEs at grade 3 or above including either Mathematics or English

## Description

This course is part of the ARC Ambitions Programme – a unique programme for Level 2 students, which will support you in developing key personal skills such as communication, confidence, resilience, employability and presentation skills.

On this course you will develop skills in Hair, Beauty and Media Make-up and gain short qualifications in areas such as make-up as well as develop skills across the industry.

You will be encouraged to do a variety of work experience placements to help determine which destination route is best for you. Completion of this course will allow you to progress onto our Level 3 Make-up Artistry course or Level 2 Pre-Apprenticeship in Hairdressing or Barbering course or the Level 2 Beauty Professional course.

There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next step.



For students with equivalent qualifications and experience, this will be discussed and considered at interview.





# Health and Social Work Professions

As a Health and Social Work Professions student, you can not only expect the highest quality of training from industry experts, but also a wide range of exciting opportunities to enhance your learning experience. You will be helped in tailoring your study programme, through work experience placements, trips, guest speakers, fundraising opportunities and more.

## Top skills for this industry...



Strong team player  
who is organised  
and driven



Effective  
communication



Empathy and  
compassion

## Some of the employers we work with...



## Did you know?

Qualified Nurses including Midwives and Health Visitors earn on average £30,761 per year.

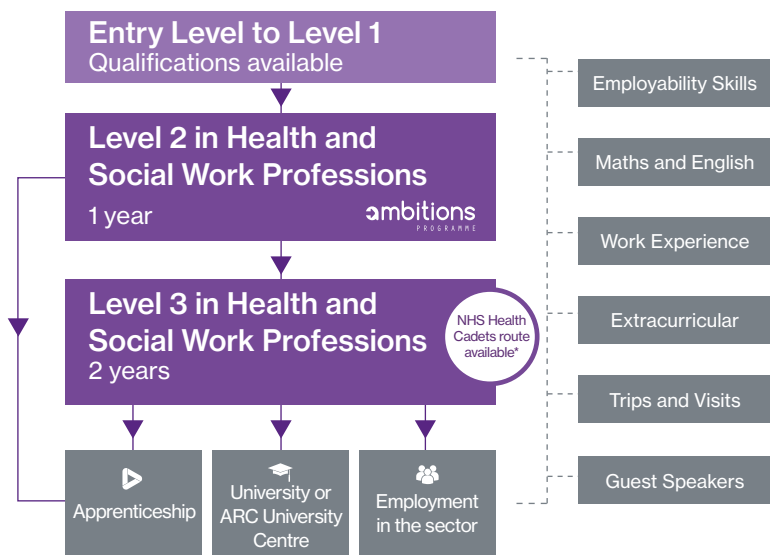




# Health and Social Work Professions

We are committed to ensuring you are on the right path to help you get ready for your future. No matter what level you start at, we will ensure you gain the skills and confidence to progress and succeed in your chosen sector.

## Progression Pathways...



## Top university destinations...



\*Subject to a successful application and interview process

NURSE  
YOUTH WORKER  
SOCIAL WORKER  
NUTRITIONIST  
HEALTH VISITOR  
MIDWIFE  
HEALTHCARE  
ASSISTANT  
OCCUPATIONAL  
THERAPIST  
CARE  
ASSISTANT  
PLUS MANY MORE...

# Level 2 Health and Social Work Professions

ambitions  
PROGRAMME

**Course Length** 1 year

## Vocational Entry Requirements

4 GCSEs at grade 3 or above including either Mathematics or English, or a Level 1 equivalent in this area and GCSE Mathematics or English at grade 3 or above.

## Description

This course is part of the ARC Ambitions Programme – a unique programme for Level 2 students, which will support you in developing key personal skills such as communication, confidence, resilience, employability and presentation skills.

On this course you will learn about the skills and attributes needed to become a health and social work professional. You will look at the importance of effective communication, equality and diversity and how to meet the needs of individuals who use health or social care services. A work placement element will give you the necessary experience to pursue a career in the Health and Social Care sector.

There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

## Health Cadets

**NHS**  
East Lancashire Hospitals  
NHS Trust

As a Level 3 Health and Social Work Professions student, you may have the opportunity to join the Health Cadets programme with the East Lancashire Hospitals NHS Trust (ELHT). This competitive programme includes extensive work experience at all ELHT establishments, alongside practical career related training. Students receive an exciting programme of events, presentations, mentorships and work experience, all aimed at helping you to determine your health-related career path. The Cadets is a challenging yet rewarding programme, providing excellent routes into professional training for clinical careers, such as radiography, speech and language therapy, nursing, mental health, dietetics or occupational therapy, as well as university.

# Level 3 Health and Social Work Professions

**Course Length** 2 years

## Vocational Entry Requirements

5 GCSEs at grade 4 or above including either Mathematics or English, or a Level 2 equivalent in this area and GCSE Mathematics or English at grade 4 or above.

## Year 1

With an anticipated national shortage within this sector, there is no better time to join this industry. During the first year of study, you will cover units such as psychology, sociology, anatomy and physiology, as well as effective communication, equality and diversity, health and safety and lifespan development through the life stages. Students will complete the Skills for Health Care Certificate in Year 1, a recognised qualification for employment in the sector. There is an option for students to embark on the NHS Health Cadets Scheme and A&E Cadets. For your second year, you will choose to specialise in either Health Professions or Social Care.

## Year 2

Students will have the option to base assessments and work placements around their intended destination in health or social care.

## A&E Cadets

Students can choose to join the A&E Cadets alongside their course.

You will gain additional qualifications and life experience:

- A CIEH Level 3 in First Aid
- A Heartstart Instructor's qualification
- A Community First Responder insight (through the North West Ambulance Service)

For students with equivalent qualifications and experience, this will be discussed and considered at interview.





# Law, Policing and Justice

As a Law, Policing and Justice student, you can not only expect the highest quality of training from industry experts, but also a wide range of exciting opportunities to enhance your learning experience. You will gain an in-depth understanding of Uniformed Services as well as transferable skills that can be applied to the workplace or further study.

## Top skills for this industry...



Strong teamwork and leadership skills



Community minded



Good organisation skills

## Some of the employers we work with...



## Did you know?

Experienced Police Officers can earn up to £38,000 per year.





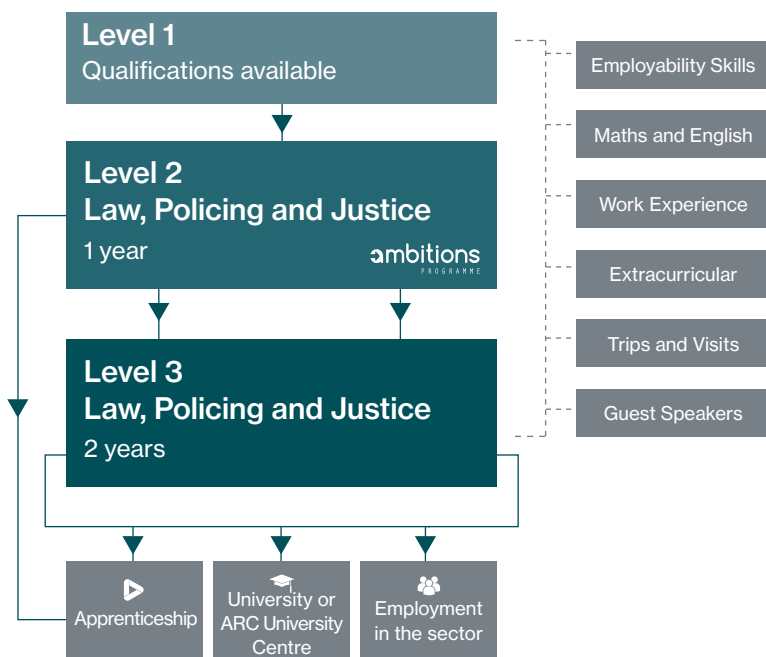


POLICE  
OFFICER  
PARAMEDIC  
FIREFIGHTER  
CYBER SECURITY  
BORDER CONTROL  
PRISON  
OFFICER  
ARMED  
FORCES  
OUTDOOR  
ACTIVITY  
SPECIALIST  
CORRECTIONS OFFICER  
PLUS MANY MORE...

# Law, Policing and Justice

We are committed to ensuring you are on the right path to help you get ready for your future. No matter what level you start at, we will ensure you gain the skills and confidence to progress and succeed in your chosen sector.

## Progression Pathways...



## Top university / employment destinations...



## Level 2 Law, Policing and Justice

**Course Length** 1 year

**Vocational Entry Requirements** 4 GCSEs at grade 3 or above including either Mathematics or English, or a Level 1 equivalent in this area and GCSE Mathematics or English at grade 3 or above.

### Description

This course is part of the ARC Ambitions Programme – a unique programme for Level 2 students, which will support you in developing key personal skills such as communication, confidence, resilience, employability and presentation skills.

Areas of study may include investigating employment in the uniformed services, physical fitness, health and safety, and exploring equality and diversity in the uniformed services.

You will also develop important team working and problem solving skills. After completing this course, you will have the necessary skills to progress onto the Level 3 Law, Policing and Justice course or an Apprenticeship.

There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

## Level 3 Law, Policing and Justice

**Course Length** 2 years

**Vocational Entry Requirements** 5 GCSEs at grade 4 or above including either Mathematics or English, or a Level 2 equivalent in this area and GCSE Mathematics or English at grade 4 or above.

### Description

On this course you will prepare for a career in fields such as policing, the probation service and other public and uniformed services. You will develop vital skills, including leadership and emergency planning and response and learn about the role of these services in society. You will also have the opportunity to test your problem-solving, planning and physical skills through outdoor activities such as map reading and hill walking.

Your course will give you an insight into all aspects of working in the public services and justice-related careers through a broad range of units, which will help you to make an informed choice about your career path and equip you with advanced academic and practical skills.

Students looking at careers within the police and Armed Forces are encouraged to join either to Police Cadets or Military Academy.

Join one of our exciting Cadet schemes to develop your skills and experience...

### A&E Cadets

The A&E Cadets scheme will enhance what you are learning on your full-time programme. You will gain:

- A CIEH Level 3 in First Aid
- A Heartstart Instructor's qualification
- A Community First Responder insight (through the North West Ambulance Service)

### Police Cadets

The Police Cadets is a prestigious programme aligned to Lancashire Constabulary.

You will gain:

- Fantastic work experience shadowing PCSOs
- A taste of what it is like to have a career in the police force
- A potential stepping stone to voluntary roles within the police service

### Military Academy

The Military Academy will enhance what you are learning on your full-time programme. You will gain:

- Military style training and preparation for a career in the armed services
- An introduction to the discipline and dedication required to succeed in a military career
- Military fitness sessions to prepare you for your career

Entry onto Cadet schemes is subject to a successful application and interview process.

For students with equivalent qualifications and experience, this will be discussed and considered at interview.



# Motor Vehicle

As a Motor Vehicle student, you can not only expect the highest quality of training from our experts on industry standard equipment, but also a wide range of exciting opportunities to enhance your learning experience. You will be supported in tailoring your study programme, through work experience placements, trips, guest speakers, and more. We work closely with all of our industry sectors in order to offer you the most up to date experience you will gain.

Our qualifications are always evolving, in line with the needs of industry. As such, our delivery covers a broad range of topics, to more recently include a focus on Electric and Hybrid vehicles. As a Motor Vehicle student, you will receive an additional Certificate for Electric Vehicle Technology as part of your course, which covers the safety aspects of working with high voltage vehicles, alongside other topics. This certificate will add value to your CV and provides evidence to employers that you have the latest skills and knowledge that they are looking for.

## Top skills for this industry...



Excellent  
communication skills

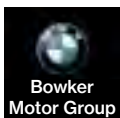


Critical  
reasoning skills



Teamwork and  
interpersonal skills

## Some of the employers we work with...



Did you know?

**Over 570,000 people are  
employed in the UK Retail  
Automotive Industry.**





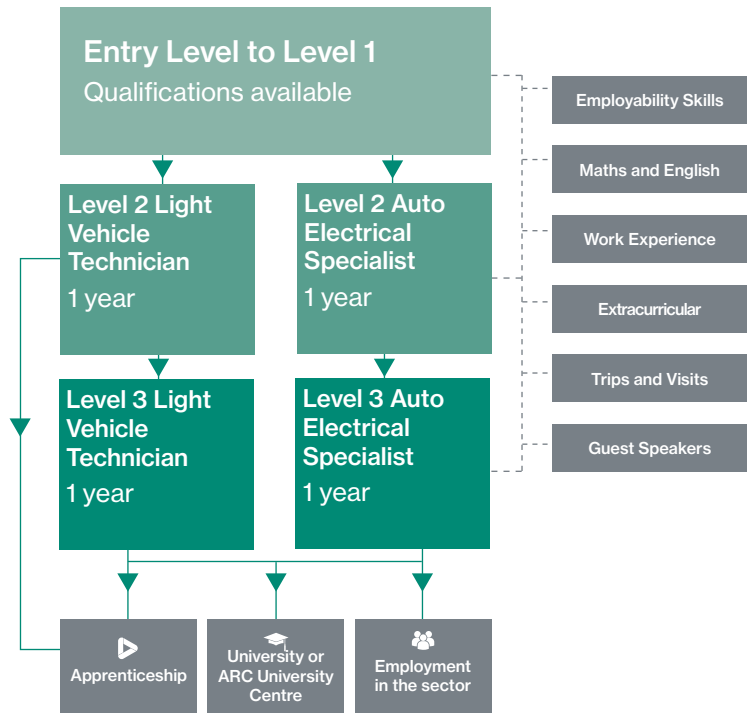




# Motor Vehicle

We are committed to ensuring you are on the right path to help you get ready for your future. No matter what level you start at, we will ensure you gain the skills and confidence to progress and succeed in your chosen sector.

## Get ready for your future...



## Top university destinations...

We work closely with local University's and have a number of our Level 3 learner's progress onto Higher Education Motor Sport qualifications.

**95% of our Apprentices have gained full-time employment after completion.**

**FAST FIT  
TECHNICIAN  
DIAGNOSTIC  
TECHNICIAN  
MOT VEHICLE  
EXAMINER  
MOTORSPORT  
ENGINEER  
AUTO ELECTRICIAN  
SENIOR MET  
TECHNICIAN  
PLUS MANY MORE...**

## Level 1 Light Vehicle Technician

**Course Length** 1 year

### Vocational Entry Requirements

2 GCSEs at grade 2 or above in Mathematics or English.

### Description

The course will give students the opportunity to engage in learning which will develop a range of skills and techniques, personal skills and attributes essential for successful performance in working life. It will also develop your knowledge and awareness of Motor Vehicle hands-on practical experience. The course will also ensure you have a basic understanding of Electric and Hybrid vehicle awareness. As part of the course you will be required to complete work experience in a Motor Vehicle environment.

This course covers all elements of Motor Vehicle studies.

Units include:

- Health, safety and welfare in the Motor Vehicle industry
- Knowledge of technical information
- Knowledge of construction technology
- Chassis components
- Braking systems
- Tyre fitting
- Engine construction basics
- Suspension systems

## Level 2 Light Vehicle Technician

**Course Length** 1 year

### Vocational Entry Requirements

Students are required to have completed Level 1 Light Vehicle Technician course, or equivalent. GCSE Mathematics and English at grade 3 or above.

### Description

On this course you will have the opportunity to engage and develop your skills that you gained from the previous Level 1 course. Typically, the course covers all aspects of complex Motor Vehicle systems and will include assignments and online tests. As part of the course you will be required to complete work experience in a Motor Vehicle environment.

This course covers all elements of Motor Vehicle studies.

Units include:

- Health, safety and welfare in motor vehicle industry
- Understanding technical information
- Understanding construction technology
- Engine construction intermediate
- Driveline intermediate
- Basic diagnostics, how to use code reader
- Chassis systems (intermediate)
- Electrical systems (intermediate)

For students with equivalent qualifications and experience, this will be discussed and considered at interview.

# Level 3 Light Vehicle Technician

**Course Length** 1 year

## Vocational Entry Requirements

Students are required to have completed Level 2 Light Vehicle Technician course, and GCSE Mathematics and English grade 3 as a minimum.

## Description

The course will give you the opportunity to engage and develop your skills that you have gained from the previous Level 2 course. Typically, the course covers all aspects of in-depth analysis of Motor Vehicle systems and diagnostics. You will need to complete mandatory assignments and online tests. As part of the course you will be required to complete work experience in a Motor Vehicle environment.

This course covers all elements of Motor Vehicle studies. Units include:

- Diagnosis and rectification of vehicle engines (advanced)
- Diagnosing and rectification of engine management systems (advanced)
- Diagnosing and rectification of electrical auxiliary systems (advanced)
- Customer care
- Diagnosis and rectification of vehicle transmission systems (advanced)
- Diagnosis and rectification of vehicle chassis systems (advanced)





## Level 2 Auto Electrical Specialist

**Course Length** 1 year

### Vocational Entry Requirements

Students are required to have completed Level 1 Light Vehicle Technician course, or equivalent. GCSE Mathematics grade 4 and English grade 3 as a minimum.

### Description

The course will give you the opportunity to engage and develop your skills that you have gained from the previous Level 1 course. Typically, auto electrical learners look into problem solving situations and analyse faults, as well as developing skills and attributes essential for a successful career in the Motor Vehicle industry.

Units include:

- Health, safety and welfare in construction and associated industries
- Knowledge of construction technology
- Develop new skills of fitting daytime running lamps, spot lamps, towbar systems and more.
- Locate and correct simple electrical faults and demonstrate knowledge of reading schematic wiring diagrams.
- Enhancing vehicle electrical system features, upgrading car stereo, fitting hands-free for legal purposes.
- Demonstrate competence in completion of pre and post work inspections.
- Demonstrate removal and fitting of mechanical, electrical trim components.

## Level 3 Auto Electrical Specialist

**Course Length** 1 year

### Vocational Entry Requirements

Students are required to have completed Level 2 Light Vehicle Technician or Auto Electrical Specialist course, or equivalent. GCSE Mathematics and English at grade 3 or above.

### Description

On this course you will further develop your skills that you have gained from the previous Level 2 course. Typically, the course covers all aspects of complex in depth analysis of Motor Vehicle auto electrical systems and diagnostics. You will need to complete mandatory assignments and online tests. As part of the course you will be required to complete work experience in a Motor Vehicle environment.

This course covers all elements of auto electrical diagnostics and repair.

Units include:

- Knowledge and interpretation of technical information (advanced)
- Knowledge and analysis of component construction (advanced)
- Engine, auxiliary systems, chassis and transmission fault diagnosis including DSG gearbox diagnostics
- Customer satisfaction skills
- Fault finding techniques (advanced)
- Analysis of live data and interpretation
- Electric and hybrid vehicle diagnostics and awareness.

For students with equivalent qualifications and experience, this will be discussed and considered at interview.



# Sport and Sport Sciences

As a Sport Sciences student, you can not only expect the highest quality of training from industry experts, but also a wide range of exciting opportunities to enhance your learning experience. You will be helped in tailoring your study programme, through work experience placements, trips, guest speakers, and more.

## Top skills for this industry...



Strong  
teamwork skills

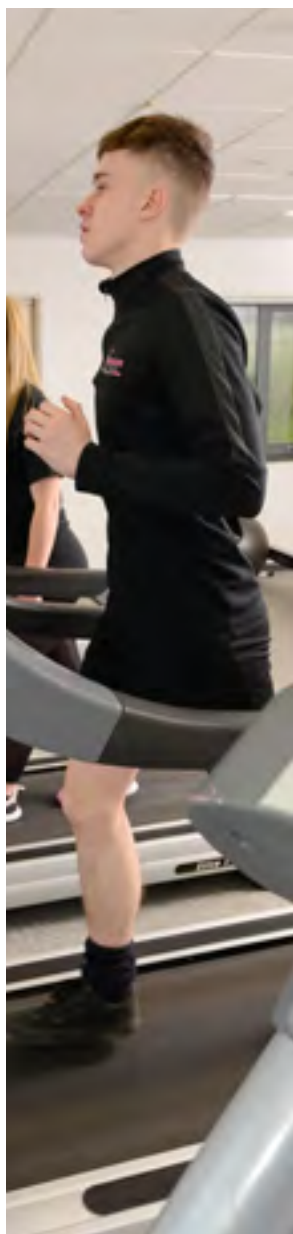


Communication  
skills



Good physical  
fitness

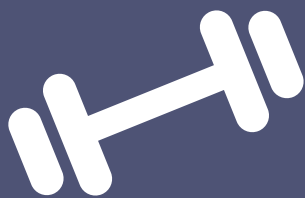
## Some of the employers we work with...



## Did you know?

The starting salary for a secondary school PE Teacher ranges from £23,300-£32,000.



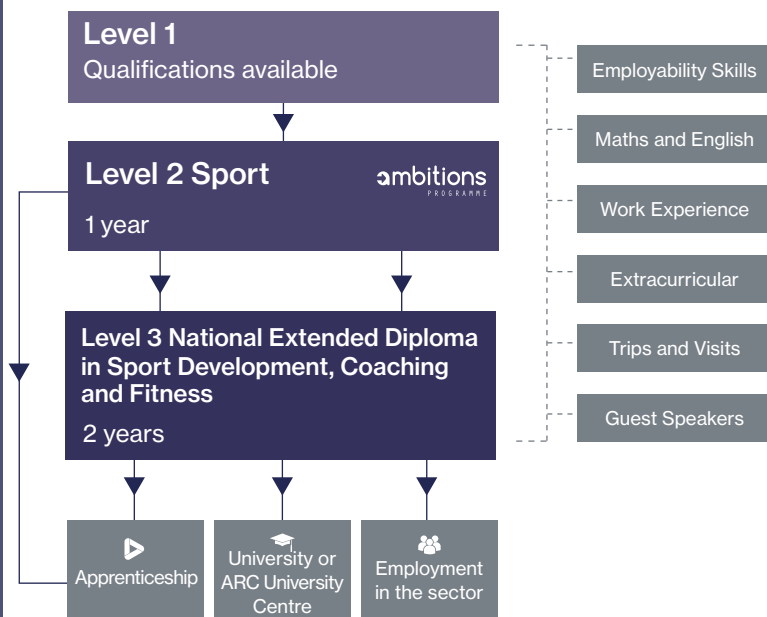


PE TEACHER  
**SPORTS  
COACH**  
SPORTS  
DEVELOPMENT OFFICER  
**SPORT AND  
EXERCISE**  
PSYCHOLOGIST  
PROFESSIONAL  
**COACH**  
SPORTS THERAPIST  
PHYSIOTHERAPIST  
PLUS MANY MORE...

# Sport and Sport Sciences

We are committed to ensuring you are on the right path to help you get ready for your future. No matter what level you start at, we will ensure you gain the skills and confidence to progress and succeed in your chosen sector.

## Progression Pathways...



## Top university destinations...







## Level 2 Sport

**Course Length** 1 year

**Vocational Entry Requirements** 4 GCSEs at grade 3 or above including either Mathematics or English, or a Level 1 equivalent in this area and GCSE Mathematics or English at grade 3 or above.

### Description

This course is part of the ARC Ambitions Programme – a unique programme for Level 2 students, which will support you in developing key personal skills such as communication, confidence, resilience, employability and presentation skills.

This one year course will highlight the variety of opportunities available within the sport and leisure industries. You will study a range of interesting modules which may include fitness testing and training, anatomy and physiology, nutrition and leading sports activities.

You will look at the ways in which the media, race and economic influences can all affect participation.

This course provides excellent underpinning knowledges for further study at Level 3, where you will specialise in a particular career pathway depending on your aspirations. There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

## Level 3 National Extended Diploma in Sport Development, Coaching and Fitness

**Course Length** 2 years

**Vocational Entry Requirements** 5 GCSEs at grade 4 or above including either Mathematics or English and preferably Science, or a Level 2 equivalent in this area and GCSE Mathematics or English and preferably Science at grade 4 or above.

### Description

This course is a specialist, work-related programme of study aimed at those who have an interest in working in sport development, coaching, the fitness industry and teaching.

You will study a mixture of interesting modules such as principles of anatomy and physiology, the physiology of fitness, sports psychology, coaching, team sports, psychology for sports performance, nutrition, leadership in sport, sport injuries and sports massage.

Most students progress onto university following on from successful completion of this course, including our Degree in Sports Science and Coaching, however you may also consider an Apprenticeship or employment in the sector.

For students with equivalent qualifications and experience, this will be discussed and considered at interview.

For students with equivalent qualifications and experience, this will be discussed and considered at interview.

Vocational



# Sport Performance and Excellence

As a student on the Burnley FC Shadow Youth Team you can not only expect the highest quality of training from industry experts, but also a wide range of exciting opportunities to enhance your learning. You will have the opportunity to progress onto Higher Education, or into a professional football club.

## Top skills for this industry...



Strong teamwork and leadership skills



Passion for fitness and nutrition



Ability to follow instructions



## Did you know?

In 2017/18, this programme produced 17 qualified fitness instructors and 12 personal trainers.

## Unique partnership with Burnley Football Club



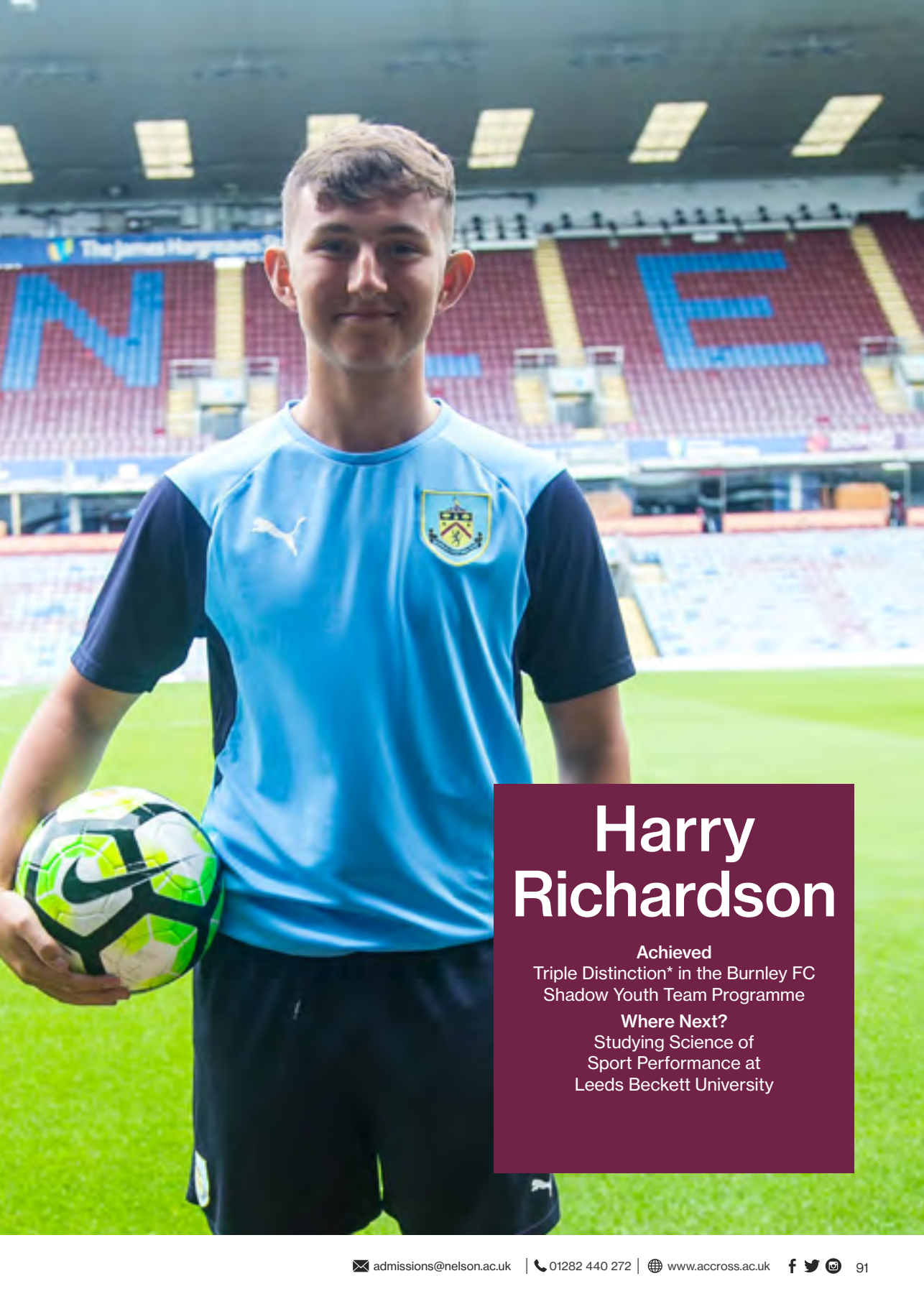
**Burnley FC  
Shadow  
Youth Team**

Football & Education Programme



**Girls'  
Post-16  
Academy**

Football & Education Programme



# Harry Richardson

## Achieved

Triple Distinction\* in the Burnley FC  
Shadow Youth Team Programme

## Where Next?

Studying Science of  
Sport Performance at  
Leeds Beckett University

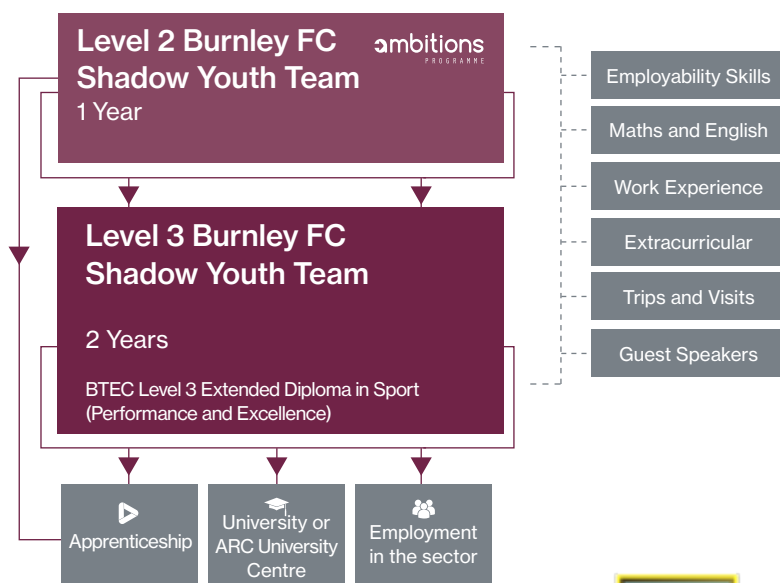


# Sport Performance and Excellence

We are committed to ensuring you are on the right path to help you get ready for your future. No matter what level you start at, we will ensure you gain the skills and confidence to progress and succeed in your chosen sector.

For these programmes students are required to complete a successful trial.

## Progression Pathways...



FOOTBALLER  
**COACH**  
FITNESS  
INSTRUCTOR  
**PERSONAL  
TRAINER**  
SPORTS  
THERAPIST  
PLUS MANY MORE...



## Level 2 BFC Shadow Youth Team

**Course Length** 1 year

**Vocational Entry Requirements** 4 GCSEs at grade 3 or above including either Mathematics or English, or a Level 1 equivalent in this area and GCSE Mathematics or English at grade 3 or above. Plus a successful trial.

### Description

This course is part of the ARC Ambitions Programme – a unique programme for Level 2 students, which will support you in developing key personal skills such as communication, confidence, resilience, employability and presentation skills.

Areas of study may include investigating employment in the sports industry, anatomy and physiology, coaching, fitness and training and development of practical sports skills. You will have

up to eight hours dedicated coaching and games a week with a highly qualified coaching team.

After completing this course, you will have the necessary skills to progress onto the Level 3 BFC Shadow Youth Team course or an Apprenticeship.

There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

## Level 3 BFC Shadow Youth Team

**Course Length** 2 years

**Vocational Entry Requirements** 5 GCSEs at grade 4 or above including either Mathematics or English, or a Level 2 equivalent in this area and GCSE Mathematics or English at grade 4 or above. Plus a successful trial.

### Description

The Burnley FC Shadow Youth Team is a unique programme for aspiring footballers. Successful players will represent the College in partnership with Burnley FC in the Community as part of the British Colleges Leagues. Students will study for a BTEC Level 3 Extended Diploma in Sport Performance and Excellence. Students will also gain the FA Level 1 Coaching Award. You will have up to eight hours dedicated coaching and games a week with a highly qualified coaching team.

There will be the opportunity to compete in games as well as gain access to Burnley FC first team home matches. As well as receiving support from a professional club, there may be opportunities for American scholarship links.

At the end of this programme you can choose to progress onto a degree in Sport at College, university, an Apprenticeship or employment in the sector.

# Apprenticeships.

**Number one college  
nationally for 16-18  
Apprenticeship  
achievement at all levels**

\*Based on the latest Government data at time of print

|   |     |
|---|-----|
| Business and Professional Services        | 102 |
| Catering and Hospitality                  | 103 |
| Construction Trades and Building Services | 104 |
| Education and Childcare                   | 105 |
| Engineering and Manufacturing             | 106 |
| Hairdressing and Beauty                   | 107 |
| Health and Social Care                    | 108 |
| Motor Vehicle Maintenance and Repair      | 109 |
| Retail, Sales and Customer Service        | 110 |
| Sport and Leisure                         | 111 |

Your future, your way. 

# Why an Apprenticeship?

Choosing the right type of qualification for your future career can be a difficult decision. Here is some useful information about Apprenticeships to help you make up your mind...

- An Apprenticeship is a full-time job. You work for a business while gaining a nationally recognised qualification
- It is on-the-job training, and you even get paid!
- You will develop the skills and experience that employers want, and you will build up an impressive CV
- Apprenticeships take between one to four years to complete, depending on the type and level
- You can learn at a pace suited to you and you will have support from a Trainer Assessor
- Many employers choose to continue investing in their future workforce and grow their talent pool by employing Apprentices upon completion of their studies
- After completing an Apprenticeship, you could continue to train for an advanced, higher, or degree level Apprenticeship, or a related vocational qualification. Alternatively, you could go on to university, or take a professional qualification that leads to a specific job role







Get ready for an...

# Apprenticeship



## Our College has been providing a range of Apprenticeships for many years.

We have an excellent reputation with businesses across East Lancashire and beyond, who look to us to find their next star employee. If you decide that an Apprenticeship is the right route, you could be that employee!

We currently have over 1,800 Apprentices working in businesses both large and small who go on to become real assets to their employers and regularly secure full-time employment after their Apprenticeship.



Specialist  
Apprenticeship  
recruitment team  
to help you find  
employment



Talent matching  
service to recruit  
you into the right role



Individualised  
Pre-Apprenticeship  
support



## Pre-Apprenticeship Support

We understand that it is vital for young people to be equipped with the skills needed to secure employment and perform well in their roles. With this in mind we will work with you to develop your skills to make you more attractive to potential employers.

### The type of support offered may include:

- Developing your CV and interview techniques
- Applying for an Apprenticeship
- Improving communication and presentation skills
- Industry specific qualifications and skills such as Paediatric First Aid or Health and Safety at Work
- Individualised advice, guidance and support
- An opportunity to complete certain key skills essential for employment
- Finding relevant work placements



# FAQs

## What is an Apprenticeship?

An Apprenticeship gives you hands-on experience, a salary and the opportunity to train while you work. Apprenticeships are equivalent to a full-time academic qualification and there are a wide range of areas you can complete an Apprenticeship in. See our subject pages for details.

## What are the benefits of an Apprenticeship?

- Earning a salary
- Training in the skills employers want
- 20% of your time is set aside for learning
- Excellent progression opportunities
- Increased future earning potential
- Better long term salary prospects
- Learning at a pace suited to you with the support of a mentor
- Gain official certification of skills equivalent to qualifications ranging from Level 2 up to degree level
- Paid holidays

## What grades do I need to do an Apprenticeship?

### Intermediate Apprenticeship

4 GCSEs at grade 3 or above (one of these must be in English or Mathematics) or equivalent.

### Advanced Apprenticeship

5 GCSEs at grade 4 or above (one of these must be in English or Mathematics) or successful completion of an Intermediate Apprenticeship, or equivalent.

These requirements are subject to change and may also differ to meet the needs of the employer.

As well as a College interview, progression onto an Apprenticeship is subject to an employer interview. Don't worry if you don't get the required grades, we can work with you to find a suitable route on to your Apprenticeship.

## How much do I get paid?

All Apprentices receive at least the National Apprenticeship Minimum Wage in the first year, however some employers do choose to pay more.

## How many hours a week do I work?

This is dependent on the employer and the role the Apprentice is undertaking.

## Am I guaranteed a job?

No, however Government data shows that nationally 90% of Apprentices stay in employment after finishing their Apprenticeship, with many staying with the same employer, offering you a real future.

## How long will it last?

Apprenticeships typically last for one to four years depending on the area of study. The majority of Apprenticeships last for two years.

## What do employers expect from an Apprentice?

All Apprentices are expected to conduct themselves professionally in the workplace and must be conscientious in their work, attendance and timekeeping. Our unique Talent Pool package will help guide you in developing the skills and qualities desired by employers, however a desire to work and further your skills is essential!

## What does an Apprenticeship involve?

Training combines off the job study (usually at College) with learning and development in the workplace.

## Can an Apprenticeship lead to university?

Yes! A growing number of Apprentices also go onto Higher Apprenticeships to gain degree level qualifications, but without the expense of going to university.



**Apprenticeships**  
Your Journey

# Your Journey.

## Step 1



### Your Interview

Once you've applied for an Apprenticeship, you will be invited in to the college to have an interview with the relevant Programme Leader, for the sector you've chosen to complete your Apprenticeship in.

## Step 2



### Assessment

Following your interview you will undertake some assessments to identify if there are any key skills that need developing before being put forward for a live Apprenticeship vacancy.

## Step 3



### Developing your work skills

If any key skills require development you'll join our 'Talent Pool', 'Ambitions Light' or 'Moving On' programme and be invited to sessions such as: CV Workshops, Interview Preparation and Functional Skills.





**Apply Online**

[www.accross.ac.uk](http://www.accross.ac.uk)



**Step 4**



## Live Vacancies

Once you are ready, our expert team will help you to secure an Apprenticeship that is aligned to your career aims.

**Step 5**



## Interview with an Employer

Upon being shortlisted for an Apprenticeship vacancy, the Apprenticeship Team will arrange a specialised interview preparation session, to ensure you are as prepared as possible for your upcoming interview with your prospective employer.

**Step 5**



## Ongoing support from the Apprenticeship Team

The team will continue to work with you to develop your key skills until you are successfully matched with an employer and have secured full-time Apprenticeship employment.



## Apprenticeships



Get ready for an Apprenticeship in...

# Business and Professional Services

Available from Levels 2 to 5\*

## Apprenticeships available in...

Accountancy

Business Administration

Marketing

IT

Team Supervisor / Management

Legal Administration

Social Media and Digital Marketer

## Careers in this sector...

- Accounts Manager
- Business Support Officer
- Data Administrator
- Digital Design Assistant
- Events Manager
- Finance Assistant
- IT Helpdesk Support
- Marketing Executive
- Marketing Officer
- Personal Assistant
- Team Leader
- Web Technician

## Top skills for this industry...



Excellent communication and negotiating techniques



Strong organisation skills



Decision making skills

## Some of the employers we work with...



“

I would absolutely recommend an Apprenticeship, it is an amazing way to gain a qualification and experience while having the opportunity to earn a salary at the same time. ”

**Ellie Rigby**

Business Administration Apprentice at Balshaw's High School



Get ready for an Apprenticeship in...

# Catering and Hospitality

Available from Levels 2 to 3\*

## Apprenticeships available in...

Front of House

Senior Chef - Food Production

Food Preparation and Cookery

Commis Chef

Hospitality Supervisor

Hospitality Team Member

Chef de Partie

## Careers in this sector...

- Head Chef
- Front of House
- Kitchen Assistant
- Pastry Chef
- Restaurant Manager
- Sous Chef
- Commis Chef
- Chef de Partie
- Barista
- Senior Chef

## Top skills for this industry...



Ability to work well under pressure



Great people skills



Enthusiasm and commitment

## Some of the employers we work with...



“

Throughout my Apprenticeship I have been able to develop new skills working alongside the Head Chef. I have learned so much about ingredients and techniques that I didn't know before. I would eventually like to have my own restaurant and be recognised as a Head Chef. My Apprenticeship will help me to achieve this goal. ”

**Robbie Palmieri**

Food Preparation and Cookery Apprentice  
at the Spread Eagle Inn

## Apprenticeships



Get ready for an Apprenticeship in...

# Construction Trades and Building Services

Available from Levels 2 to 4\*

## Apprenticeships available in...

Brickwork

Carpentry and Joinery

Civil Engineering

Construction Management

Painting and Decorating

Plastering

## Careers in this sector

- CNC Operator
- Building Surveyor
- Site Carpenter
- Stonemason
- Painting External Finisher
- Dry Liner
- Quantity Surveyor
- Ground Worker
- Site Supervisor
- Structural Concreter
- Specialist Renderer
- Interior Designer
- Project Manager
- Kitchen Fitter
- Architect

## Top skills for this industry...



Excellent technical knowledge



Good team working skills



Creative approach for new ideas

## Some of the employers we work with...



“ Both my employer and Trainer Assessor have supported and helped me in so many ways throughout my Apprenticeship. I think an Apprenticeship is beneficial because it provides you with the experience and knowledge of your chosen industry, while being able to also earn a salary. ”

**Mia Threllfall**

Carpentry and Joinery Apprentice at Martin Gaskell Joinery



Get ready for an Apprenticeship in...

# Education and Childcare

Available from Levels 2 to 5\*




## Apprenticeships available in...

- |  |                       |
|--|-----------------------|
| School Business Professional                                       | Nursery Practitioner  |
| Children and Young People's Workforce                              | Playwork              |
| Teaching Assistant   | Childcare             |
| Supporting Teaching and Learning in Physical Education and Schools | Early Years Educator  |
|  | Residential Childcare |

## Careers in this sector...

- |                              |                              |
|------------------------------|------------------------------|
| ■ Teaching Assistant         | ■ Play Centre Assistant      |
| ■ Care Worker                | ■ Senior Practitioner        |
| ■ Learning Support Assistant | ■ Nursery Nurse              |
| ■ Nursery Supervisor         | ■ Classroom Assistant        |
|                              | ■ Behavioural Support Worker |

## Top skills for this industry...

- |  |   |  |
|--|---|--|
| <br>Excellent customer service skills | <br>Patience and empathy | <br>Positive attitude |
|--|---|--|

## Some of the employers we work with...



“

I chose to do an Apprenticeship because I wanted to be able to understand what it is like working hands-on. I would recommend an Apprenticeship to anyone who is looking to gain practical experience. I receive so much amazing support from both my employer and Trainer Assessor. ”

**Chloe Culkin**

Nursery Practitioner Apprentice at Little Blossoms of Barrowford



## Apprenticeships



Get ready for an Apprenticeship in...

# Engineering and Manufacturing

Available from Levels 2 to 5\*

## Apprenticeships available in...

Electrical and Electronic Engineering

Manufacturing Engineering

Mechanical Engineering

Maintenance Engineering

Fabrication and Welding

Toolmaker

Technical Support

## Careers in this sector...

- Process Operator
- CNC Machinist
- Toolmaker
- Production Inspector
- Aero Engine Fitter / Tester
- Aircraft Systems Fitter
- And many more!

## Top skills for this industry...



Excellent technical knowledge



Good problem solving skills



Analytical mind

## Some of the employers we work with...



“ I chose to do my Apprenticeship because I was given the opportunity to progress at acdc. I love working with the products and looking at innovative ways to improve them and I always want to learn more, and improve the business. Through my Apprenticeship, my confidence has improved, my computer skills are better and my English is now good. ”

**Michael Halamicek**  
Engineering Apprentice at acdc







Get ready for an Apprenticeship in...

# Hairdressing and Beauty

Available from Levels 2 to 3\*

Apprenticeships available in...

Hairdressing

Barbering

Beauty Therapy

Careers in this sector

- Hairdresser
- Beauty Consultant
- Salon Manager
- Beauty Therapist
- Barber
- Colour Technician
- Make-up Artist
- Masseur
- Therapist
- Stylist
- Senior Barber

Top skills for this industry...



Creativity and artistic sense



Good listening skills



A caring and positive attitude

Some of the employers we work with...



“ My Apprenticeship has given me the confidence and feeling that nothing is impossible. My manager has supported me throughout my Apprenticeship and I hope to learn more advanced techniques as I continue on my Apprenticeship journey. ”

**Neelam Naveed**

Beauty Therapy Apprentice at Oscars Beauty

## Apprenticeships



Get ready for an Apprenticeship in...

# Health and Social Care

Available from Levels 2 to 3\*

Apprenticeships available in...

Health and Social Care

## Careers in this sector

- Health Care Support Worker
- Care Officer
- Social Services Officer
- Outreach Development Officer
- Night Care Assistant
- Supervising Care Worker
- Community Support Worker
- Homecare Support Worker
- Family Support Worker
- Personal Assistant

## Top skills for this industry...



Effective communication skills



Empathy and compassion



Strong team player

## Some of the employers we work with...



“ My Apprenticeship has allowed me to take the next step towards my dream career. Without the support of my employer and my Trainer Assessor I wouldn't have been able to achieve what I have to date. ”

**Kate Walsh**

Former Health and Social Care Apprentice at Crossroads Care  
Now Trainee Nursing Associate at East Lancashire Hospitals NHS Trust





Get ready for an Apprenticeship in...

# Motor Vehicle Maintenance and Repair

Available from Levels 2 to 3\*

Apprenticeships available in...

Autocare Technician

Automotive Vehicle Electrics

Light Vehicle Maintenance and Repair

Vehicle Fitting

Light Vehicle Service and Maintenance Technician

Careers in this sector...

- Auto Electrician
- Motorsport Technician
- Service Manager
- MOT Tester
- Master Technician
- Workshop Controller
- Diagnostics Technician
- CNC Operator
- Powertrain Engineer
- Design Engineer
- Technical Support Engineer

Top skills for this industry...



Excellent communication skills

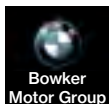


Good problem solving skills



Ability to manage projects

Some of the employers we work with...



## Did you know?

By 2030, the Government has set a target of 50% of all new cars to be electrified.

## Apprenticeships



Get ready for an Apprenticeship in...

# Retail, Sales and Customer Service

Available from Levels 2 to 3\*

Apprenticeships available in...

Retail

Contact Centre Operations

Sales and Customer Service

Careers in this sector...

- Sales Consultant
- Visual Merchandiser
- Supervisor / Team Leader
- Sales Manager
- Contact Centre Manager
- Product Specialist
- Department Manager
- Support Analyst
- Telesales Professional
- Store Manager
- Retail Assistant
- Sales Executive

Top skills for this industry...



Ability to lead and motivate a team



Excellent communication skills



A positive attitude

Some of the employers we work with...



“ The support I've received from my Trainer Assessor has been fantastic. She is always encouraging me to achieve my best and my managers are always on hand to assist me on a daily basis. ”

**Ben Parker**

IT User Skills Apprentice at Nelson and Colne College

## Apprenticeships



Get ready for an Apprenticeship in...

# Sport and Leisure

Available at Levels 2 to 3\*

Apprenticeships available in...

Sport and Leisure

Exercise and Fitness

Personal Trainer

Careers in this sector...

- Leisure Operative
- Maintenance Operative
- Leisure Receptionist
- Recreation / Leisure Assistant
- Personal Trainer
- Fitness Centre Manager
- Gym Operators
- And many more!

Top skills for this industry...



Team working skills



Leadership skills



Physical fitness

Some of the employers we work with...



“ I've absolutely loved it! The College has been so helpful in every way. I would without a doubt recommend Apprenticeships to anyone. I have gained so much experience while learning at the same time! ”

**Georgie Holt**

Exercise and Fitness Apprentice at Oakhill Leisure







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Part of the Nelson & Colne College Group



Apprenticeships



## Key Dates

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### Year 11 Open Event

Wednesday 16 October, 5.30pm - 7.30pm

### Year 11 Open Event

Wednesday 13 November, 5.30pm - 7.30pm

### Year 11 Open Event

Monday 10 February, 5.30pm - 7.30pm

### Year 8, 9 and 10 Open Event

Wednesday 6 May 5.30pm - 7.30pm

### Vocational New Student Day

Friday 26 June

Accrington & Rossendale College  
Sandy Lane  
Accrington  
Lancashire  
BB5 2AR

Part of the Nelson & Colne College Group

